TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(Declared as a Deemed to be University under Section 3 of the UGC Act, 1956, a grant-in-aid Institute under Ministry of Education, Government of India)

Advt No.: TISS/SHE/STP/CTIC/1/26-27 **Date: 14/10/2026**

Recruitment of Teaching Assistant

School of Human Ecology, Tata Institute of Social Sciences (TISS), Mumbai

The School of Human Ecology, Tata Institute of Social Sciences (TISS), Mumbai, invites applications from eligible candidates for the position of Teaching Assistant (T.A.) for the Certification in Trauma-Informed Care.

The details of the position are as follows:

Sr No	Programme Name	Position/Nature of Engagement	Location	Duration	Remuneration	No of Positions
1	Certification in Trauma-Informed Care (CTIC)	Teaching Assistant (Part Time) *	Remote	08 Months (01.11.2026 to 30.06.2027)	Rs 35,000/- pm	01

***[based on couse timings which includes weekday evenings 05:45 - 08:15 pm and weekday afternoons 02:00 – 05:00 pm, 3 days a week]**

Job Description:

The Teaching Assistant will have the following job responsibilities in assisting the Faculty-in-Charge for the STP:

1. Collate and curate teaching materials and learning aids.
2. Assist in evaluation and documentation aspects of the program.
3. Coordinating with students in the courses regarding classes, tasks and deadlines
4. Generating creative content regarding the course, such as announcements, events, posters etc and circulation on Social Media via TISS' authorized channels.
5. Assist in documentation of ongoing research

N.B.: The Teaching Assistant will not be required to conduct classes by themselves.

Essential Qualifications:

- Post Graduate in Clinical/ Counselling Psychology with relevant experience in clinical practice and/or teaching.

Preferred Qualifications:

- Candidates with M.Phil and having completed a foundational training in trauma-informed psychotherapy will be preferred.
- Conversant with MS powerpoint and ability to create collaterals like flyers, posters etc using softwares like Canva
- Good communication skills in English and Hindi
- Ability to work in a team with quick turn around time

Application Process:

1. Candidates are requested to apply online through the link (Apply Now) provided along with this advertisement on the Institute's website at www.tiss.ac.in

2. Candidate must provide their Gmail ID in Online Application Form.

3. Candidates are requested to take a print of the acknowledgment of the online application and keep it for future reference.

4. Candidates will be informed via email regarding the date, time, and mode (online/offline) of the Personal Interaction to be conducted by TISS, Mumbai.

Last date of receipt of online application: 23rd October, 2026.

Verification of documents: Shortlisted candidates are requested to bring self-attested photocopies of their educational qualification certificates, work experience certificates, and valid ID proof, along with the original documents for verification at the time of the online/offline Personal Interaction.

Other Conditions:

(a) The position is unreserved, but candidates belonging to the reserved category can apply.

(b) The institute reserves the right to relax any of the qualification/ experience/ age limit in exceptional cases, or in case of person already holding analogous position in Government Department/Research and Academic Institution/ Industry.

(c) Since applications received may be short-listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for the interview.

(d) No queries or correspondence regarding the issue of call letter for interview/selection of candidates for the position will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the position.

(e) The candidate under employment must produce a 'No Objection Certificate' from their employer to appear for an interview.

(f) No TA/DA is payable for appearing for the interview.

(g) In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issuing the appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s)

Note: The selected candidate would be required to join within 15 days of selection.

Sd/-

School of Human Ecology
TISS, Mumbai