



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. PuravMarg, Deonar, Mumbai 400 088
(A Deemed to be University under Section 3 of the UGC Act, 1956)

ADVT/TISS/ADMN/SWF/FEBRUARY/2022

01st February 2022.

Vacancy at Prayas, a field action project of the Centre for Criminology and Justice, School of Social Work, TISS, Mumbai.

About Prayas:

Prayas is a Field Action Project of the Centre for Criminology and Justice, School of Social Work at the Tata Institute of Social Sciences, initiated in 1990. It is a response to the needs of disadvantaged groups being processed by the Criminal Justice System (CJS). It aims at socio-legal and economic rehabilitation of persons who are at risk of being criminalized, vulnerable to being trafficked (for the purpose of commercial sexual exploitation), or destitution.

Prayas invites interested **WOMEN CANDIDATES** to apply for the post of **Social Worker in the Women's Section of Thane Central Prison to be filled on contract basis for a period of one year (Extendable for 1 year).**

Post: Social Worker:

Consolidated salary of Rs. 30000/- per month (including travelling allowance)

Age: Below 40 years

Nature of Appointment: Contract basis.

Period: March 1, 2022 to Feb 28, 2023.

Location: THANE

The last date for receipt of online application: 10 March, 2022.

Minimum qualifications and requirements:

- Master's degree in Social Work from a recognized university
- Knowledge of computer skills, speak, read and write Marathi, English and Hindi

Desirable qualities/experience/skills

- Preference to be given to social workers with work minimum 3 years' experience or fieldwork experience in the criminal justice system
- A collaborative approach and experience of working with government systems
- Knowledge of government schemes and skills to make linkages

Roles and responsibilities:

- Make regular visits to the women's section of the designated prison to establish rapport with staff and inmates and identify clients/beneficiaries to provide socio-legal support.
- Provide legal aid and information, draft applications, co-ordinate with lawyers, track court cases, liaison with police/prison authorities for police escort when necessary
- Organize legal awareness sessions for inmates
- Liaison with relevant government functionaries/non-governmental organizations to create sustainable model for legal aid services in the prison
- Establish & promote links between the prisoners and their families/relatives through home visits and phone calls.
- Organize health and mental health camps by liaising with relevant government and non-governmental organizations.
- Facilitate and provide emergency financial / non-financial assistance to families.
- Arrange educational/vocational and recreational activities in prisons by networking with relevant government agencies/NGOs.
- Provide information and facilitate linkages to government schemes for inmates and their families.
- Make efforts to support children of prisoners left outside through home visits, guidance and counselling, liaison with government/NGOs, facilitate access to schemes, educational sponsorships, emergency or medical assistance, etc.
- Provide guidance and counselling on issues relating to post-release issues and problems.
- Prepare regular reports and documents about their work and progress.

Shortlisted candidates will be invited for the interview.

Application Fee: Application fee of Rs. 500 to be paid online for candidates from general, OBC & EWS categories and Rs. 250 to be paid online for SC/ST/PWD categories. The application will be valid only on receipt of the application fee. Fees once paid shall not be refunded.

Application process and interview:

Shortlisted candidates will be informed e-mail and mobile phone. Interviews are scheduled during the third or fourth week of March, 2022.

1. Candidates are requested to apply online through the link (Apply now) provided along with this advertisement on the Institute website www.tiss.edu.
2. Candidates are required to take a printout of the acknowledgment of online application and keep it for future reference.
3. The last date for receipt of online application is 10 March, 2022.

Project Leader, Prayas

