

3rd March 2017

**NOTICE INVITING TENDER**

- 1) Sealed tenders are invited by The Chief Engineer , Tata Institute of Social Sciences, Deonar, Mumbai 400088 for '**Supply and installation of customized furniture in classrooms & Faculty Building in our campus at Guwahati- Assam**'. Tenderer to note that the seating and storage items in the building is not in the scope of this contract and the attached drawings are to understand geometry of structures only. The work shall be carried out strictly as per Bill of Quantities
- 2) The tender shall be in prescribed form consisting of NIT, bill of quantities, general conditions of contract , special conditions of contract, drawings and can be downloaded from website of Tata Institute of Social Sciences .
- 3) Tender in sealed envelope with name of work superscribed on the envelopes containing all **documents mentioned above duly signed on each paper along with product catalogue and an earnest money deposit of Rs75,000/= by crossed cheque in favour of 'Tata Institute of Social sciences' payable at Mumbai along with following documents** shall be **sent upto 17/03/2017 till 18.00 hrs** on address given below. There will be tender processing fee of Rs4000/= which shall be paid along with tender by Demand Draft in favour of 'Tata Institute of Social Sciences' payable at Mumbai :-  
Address for sending tenders:-

Chief Enginner  
Tata Institute of Social Sciences  
V. N. Purav Marg  
Opp Deonar Bus Depot  
Deonar, Mumbai 400088

**List of documents to be attached with the tender which are compulsory:-**

- a) List of similar work carried out in last three years.
- b) PAN card copy of the company
- c) copy of MVAT & service tax registration.
- 4) For any clarification with regards to the work the vendors can contact the Chief Engineer on numbers 8652369107/022-25525204 .
- 5) The quoted price will be inclusive of all materials, labour, equipment, plant, transportation, loading ,unloading, road permit, entry tax, octroi, installtion, all taxes and all other which is required to make the furniture usable.
- 6) No advance will be considered for payment to the successful bidder. Payment will be made on R A Bills raised by the vendor within 21 days after certification by Chief Engineer.
- 7) The acceptance of tender shall rest with The Registrar, Tata Institute of Social Sciences. The Registrar reserves the right of acceptance of whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Any attempt of influencing on tender process by the vendor shall not be entertained and his/her tender shall be rejected.
- 8) Tenderers are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tender and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may

influence or affect their tender. A tenderer shall be deemed to have full knowledge of site, whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

- 9) All the tenders wherein the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- 10) The tender for the work shall remain valid for acceptance for a period of three months from the date of opening of tender.

**Signature of Contractor**