



TATA INSTITUTE OF SOCIAL SCIENCES
Tuljapur Off Campus, Tuljapur
(A Deemed University under Section 3 of the UGC ACT, 1956)
(Grant-in Aid Institute under Ministry of Education, GoI)
(Purchase & Stores Section)

SO (Admin) Purchase & Stores Section, TISS Apsinga Road, Tuljapur 413 601	ENQUIRY NO.: TISS/P&S/NIT for Cleaning Items
Contact Details : Milind Deshmukh Email ID: milind.deshmukh@tiss.ac.in	DATE: June 29, 2026
Mobile No: 9270105 222/23/24/25	DUE DATE & TIME : June 29, 2026

Dear Sir/Madam,

NOTICE INVITING QUOTATION FOR THE SUPPLY OF CLEANING AND SANITARY MATERIAL AT TISS, TULJAPUR CAMPUS

Sealed quotations are invited for the supply of cleaning and sanitary items as per Annexure-1 for office of Tata Institute of Social Sciences, Tuljapur Campus, Tuljapur - 413601. The intending bidders shall submit their quotes in a sealed cover with name of the firm & title of quotation (ie. Quotation for Cleaning and Sanitary Items) super scribed on the envelope addressing to "The Campus Director, Tata Institute Of Social Sciences, Tuljapur Campus, Apsinga Road, Tuljapur - 413601".

* THE CONTRACT PERIOD IS FROM 8th July 2026 To 7th June 2027.

Quotation Submission Period is from 29th June 2026 To 6th July 2027.

We shall expect the following conditions:

1. It is expected to provide quality goods at all the times.
2. Rate should be as per Kg or Dozen as specified in the annexure for each item.
3. Quoted rates shall be inclusive of all taxes and transportation charges. The Institute will not entertain any claim whatsoever in this regard. The rates are fixed for the entire year mentioned.
4. Each item must be intact even during transportation, handling and storage.
5. Quality and quantity of the material will be checked and approved by the designated authorities of the Institute.
6. Items should always be supplied along with an appropriate Challan with Invoice/Bill.
7. The Institute reserves right to reject the inferior quality of supplies and will not pay for the same. The Institute's decision in this regard will be final.
8. Contractor shall obtain necessary gate pass from the Security Officer at Main campus gate.
11. Fixed Period of contract will be 12 months without changing rates of items.

Milind Deshmukh
20/6/2026

*for approval please
to upload on test website
campus director*
30/06/2026

12. Items need to be supplied at above mentioned address within the stipulated period as mentioned by respective authority. The respective purchase and stores In-Charge and/or Store Keeper will place order with the supplier at least two days before expectation of delivery.
13. Bills for 15 days should be submitted for which the payment will be made in 30 working days through online NEFT.
14. Security Deposit at the rate of Rs. 10000/- lumpsum will have to be deposited by a reputed bank through online bank transfer modes only. In case the contract is further extended beyond the initial period. The security deposit will have to be accordingly renewed by the successful standard during extension. Interest will not be paid on the security deposit.
15. Please note the preference will be given to local suppliers from Tuljapur Town if not available then vendors from Dharshiv and Solapur vendors.

P.S. :-

- 1 No sub-contracting or dummy vendor will be allowed. Only Principal quote's will be given tender if found eligible as per Institutes norms. Any vendor found doing cheating, TISS administrative authorities reserves all rights to take appropriate action and if necessary to discontinue tender.
3. In case of any kind of disagreement or dispute, No communication will be entertain on email or telephone. Only Physical letter with clarification for the lapses will be entertain.
4. Interested Bidders need to attach copies of their Aadhar, Pan Card, Front Page of Bank Passbook along-with the quotation.

Kindly submit the quotation on or before 6th July 2026.

CONTRACT PERIOD: 8th July 2026 to 7th June 2027

Section Officer
TISS, Tuljapur Campus
Office Ph . 9270105222 upto 26

Campus Director
TISS, Tuljapur Campus

GENERAL TERMS & CONDITIONS

1. Quotation should be submitted in Company Letter Head only duly signed & stamped by authorized representative.
2. Please superscribe above inquiry number with due date on subject of email.
3. Please Quote along with specifications or full details of the items as per format given above only.
4. GST Registration Number/s must be mentioned on the quotation form..
5. Free Delivery of goods should be made at the Institute's Purchase & Stores Section, Tata Institute of Social Sciences, Tuljapur, Maharashtra-413 601.

6. Please indicate discount, if any offered by you for an educational and non-profit organization.
7. Dealer/supplier submitting insufficient information and not accepting the conditions specified in the quotation request form shall be liable for disqualification.
8. Institute reserves the right to accept or reject any one or more quotations for the same item without assigning any reason whatsoever and the decision of the Institute in this regard shall be final and binding on all dealers. Institute also reserves the right not to accept the lowest quotation as may be deemed necessary in the larger interest of the Institute.
9. The Payment will made only after submission of bill (within 45 days).

Prepared By

Authorized By

ANNEXURE-1 RATE CHART

Sr.No.	Description of Items	Unit KG/LTR/ Box.	Rate including GST	Mention Brand	Remarks if any
1	Grass Broom Plastic Handle	No			
2	Grass Broom Steel Handle	No			
3	Dust free Broom	No			
4	Broom Hard coconut	No			
5	Broom Hard Industrial	NO			
6	Broom Plastic	No			
7	Hard broom with stick	No			
8	Bleaching powder	Kg			
9	Plastic Dust Pan	No			
10	Plastic Dust Pan with Stick	No			
11	Brush flooring with stick (Big size)	No			
12	Costic soda	Kg			
13	Choke up/Drainage powder	Pkt			
14	Damber Goli (200 gm)	Kg			
15	Hand wash liquid good quality	Litre			
16	Hand wash liquid premium quality	Litre			
17	Hand gloves full size(Rubber)	Pair			
18	Toilet cleaner	Litre			
19	Napthalin ball Color (Sanitizer cube)	Kg			
20	Napthalin ball White (Sanitizer cube)	Kg			
21	Floor cleaner (Sunny)	Litre			
22	Hard surface Cleaner A-2	Litre			
23	Surface Cleaner cum Disinfectant A-9	Litre			
24	Room freshener (Spray) 750 ml	No			
25	Dry mop set	No			
26	Dry Mop Frame	No			
27	Steel Scrubber	Doz			
28	Scrubber Pad 2 in 1	Doz			
29	Wiper 18" set	No			
30	Metal Rubber Wiper	No			
31	Plastic Rubber Wiper	No			
32	Washing powder	Kg			
33	Cotton Mop Set with steel rod	No			
34	Dry mop plastic frame	No			
35	Mop Refill	No			
36	Mop Clip	No			
37	Mop Rod	No			
38	Wheeled dust bin 65 Litre	No			

39	Plunger	No			
40	Bottle Brush	No			
41	Round Toilet Brush	No			
42	Hockey Toilet Brush	No			
43	Jala Brush Plastic with stick	No			
44	Plastic Hard Brush with stick	No			
45	Wooden Cloth Brush	Doz			
46	Duster Cloth	Doz			
47	Checks Cloth	Doz			
48	Dish wash Cloths	Doz			
49	Trigger Pump	No			
50	Lotion Pump	No			
	Total:				

ANNEXURE A – 2:
Declaration of Clean Track Record
To be submitted on Company/Firm's Letterhead)

To,
The Registrar
Tata Institute of Social Sciences
VN Purav Marg,
Mumbai – 400088

Date:

Subject: Declaration for Clean Track Record

Re: Tender No.for “**Tender For ANNUAL RATE CONTRACT (ARC) FOR THE SUPPLY OF CLEANING AND SANITARY ITEMS – 2026-2027**”.

Dear Sir/Madam,

I/We have carefully read the Terms & Conditions contained in the above-referred Tender. I/We hereby declare that my company/firm is not currently debarred/blacklisted/convicted by any Government/Semi-Government Organizations/Institutions/private hospitals in India or abroad.

I/We further certify that I am a competent officer in my company/firm to make this declaration.

No.	Company in which the company is debarred/blacklisted/case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions/Private hospitals	Reason	Since when and for how long
1				
2				
3				

Or I/we declare the following:

(NOTE: In case the company/ firm was blacklisted previously, please provide the details regarding Period for which the company/ firm was blacklisted and there as on/s for the same)

Yours faithfully
(Signature of the Bidder)

Printed Name

ANNEXURE A - 3:

DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(To be submitted on Company/Firm's Letterhead)

To,

The Assistant Registrar

Tata Institute of Social Sciences

VN Purav Marg,

Mumbai – 400088

Date:

Subject: Declaration for Acceptance of Tender Terms and Conditions

Re: Tender No. for **"Tender For ANNUAL RATE CONTRACT (ARC) for the supply of CLEANING AND SANITARY ITEMS 2026-2027.**

Dear Sir/Madam,

I/We have carefully read the Terms & Conditions as mentioned in the above-referred Tender document. I/we declare that all the provisions of this Tender are acceptable to my/our company/firm.

I/We further certify that I am a competent officer in my company/firm to make this declaration.

Yours faithfully,

(Signature of the Bidder)

[Printed Name]

[Designation]

[Company Name]

[Seal]

Date:.....

Business Address: [Insert Address]

ANNEXURE A-4:
CONTRACTOR'S INFORMATION

(To be submitted on Company/Firm's Letterhead)

Details of the bidders:		
1	Name of The Contractor	
2	Address of The Contractor	
3	Status of the Company (Public Ltd./ Pvt. Ltd./Individual)	
4	Valid GST Registration No.	
5	Details of the Incorporation of the Company	Date:
		Reference Document:
6	Permanent Account No. (PAN)	
7	Bank Account Number	
8	Branch Details	
9	IFSC Code	
10	Name & Designation of the Contact person to whom all references shall be made regarding this tender.	
11	Telephone No. (with STD Code)	
12	Email Address of the Contact Person	

Signature :

Name :

Office Address :

Contact Details:

Affix Rubber Stamp

ANNEXURE A - 5:
DETAILS OF SIMILAR WORKS EXECUTED
(To be submitted on Company/Firm's Letterhead)

To,
The Deputy Registrar
Tata Institute of Social Sciences
VN Purav Marg,
Mumbai – 400088

Date:

Subject: Submission of Details of Similar Works Executed

Re: Tender No. for “Tender For ANNUAL RATE CONTRACT (ARC) for the supply of
CLEANING AND SANITARY ITEMS for the year 2026-27.

Dear Sir/Madam,

In response to the above tender, we hereby submit the summary of similar works executed by our organization, as per the prescribed format: (Below table to be attached in separate sheets as enclosures).

Table: Details of Similar Works Executed							
Sr. No	Name of Client / Organization	Scope of Supplies (List Key Products)	Order Value (₹)	Period of Contract	Status (Closed/Ongoing/Discontinued)	Name, Designation & Contact Details of Client Reference	Litigation/Arbitration Pending (Yes/No; if yes, details separately)
01							
02							
03							

We certify that the above information is true and correct to the best of our knowledge and belief.

Yours faithfully,
(Signature of the Bidder)

[Printed Name]

[Designation]

[Company Name]&[Seal]

Date:

Business Address: [Insert Address]