



# TATA INSTITUTE OF SOCIAL SCIENCES

RE-IMAGINING FUTURES

Mumbai 400088.

## ENQUIRY

To: PRESS PRESS	Enquiry No : TISS/PUR/392/22
	Our Email ID : rrathod@tiss.edu
	Date : 21-02-2023
	Due Date : 28-02-2023
	Our Tel No :
	Mob No :

Dear Sir/Madam,

You are requested to submit your sealed quotation in the following format superscribing "Quotation for TISS/PUR/392/22", in company's letter head to the Assistant Registrar, Purchase & Stores Section, Tata Institute of Social Sciences, Sion Trombay Road, Deonar, Mumbai. The last date for submission of quotation is on or before 28-02-2023 on any working days between 10:30 a.m. & 5.30 p.m.

Sl.No	Description of Items (Please Quote along with Specifications or full details of the equipments)	RATE (Rs.)	PER QTY.	TOTAL QTY REQUIRED.	AMOUNT (Rs.)
1	LAPTOP DELL VOSTRO LAPTOP I3-1115G4/256 GB SSD/ 8 GB / WINDOW 11 HOME & STUDENT + MS OFFICE 2021 INTEGRATED, SCREEN 14 INCHES FHD, WVA AG NARROW BORDER, 250 NITS, CARBON BLACK THREE YEAR WARRANTY WITH BAG PACK			5 EACH	
a.Add: GST:					
b.Add: Any Other:					
TOTAL (Rs.)					
Warranty:					
Payment Terms:					

Less : Discount if any (for Educational Institute)

SEAL AND STAMP  
OF THE ORGANISATION

Yours faithfully

Assistant Registrar (Admin, P&S)

*Signature*  
21/02/2023

*Smran*  
21/2/23



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Mumbai 400088.

**TERMS AND CONDITIONS**

- 1 FREE DELIVERY AT THE INSTITUTE'S PREMISES IN MUMBAI CAMPUS
- 2 PRICES SHOULD BE INCLUSIVE OF GST IN PERCENTILE
- 3 PLEASE PROVIDE GST NUMBER AND NEFT CODE WITH BANK DETAILS
- 4 BREAK UP OF INDIVIDUALS COST OF ITEMS SHOULD BE PROVIDED
- 5 IF ANY HIDDEN CHARGES, KINDLY SPECIFY. THIS INCLUDES MENTIONING INSTALLATION CHARGE ALSO AND PRODUCT SHOULD BE INSTALLED
- 6 QUOTATION SHOULD BE VALID FOR SIX MONTHS  
QUOTATION WILL BE OPENED ON THE NEXT WORKING DAY OF DUE DATE AT 11.00 HRS
- 7 PAYMENT WILL BE MADE WITHIN 30 DAYS FROM THE DATE OF INVOICE.