

Name of the project: Saksham Pramaan - Programme Evaluation for National AIDS Control Programme (NACP)

Project details:

National AIDS Control Organisation (NACO) has initiated several interventions (such as the link ART centres, community-based screening, etc.) in order to meet its goals and the 95-95-95 objectives. Concurrent, mid-term programmatic evaluations are critical to identifying programme implementation gaps in these interventions and appraising options to address those gaps so that mid-path course corrections can be implemented. Saksham, in consultation with NACO, will identify areas for programme evaluation on an annual basis. From among the areas identified, the project shall design and conduct one major and two minor programmatic evaluations. TISS will design the study proposal, develop study protocols and invite agencies to undertake the study by inviting proposals. The programmatic evaluations will cover the whole of the country. The project's main objective is to design and conduct a concurrent and mid-term evaluation of select programmatic interventions under NACP.

Currently, we are inviting applications for Programme Evaluation research studies. These posts are based on the short-term research project. The time frame of this project is 6 months. This position is purely on a contractual basis.

1. Name of the Post: Data Officer

No. of Post: 01

Location: TISS, Mumbai

Duration: 3 months initially can be extended up to March 2026.

Salary: 45,000-50,000 p.m. depending upon experience and qualifications

Last date of applications: 10th November 2026

Application Link: <https://forms.gle/wZG5kA7sVJZvjzkt5>

Scope of work

The Research/Data officer position will work under the technical supervision of a research associate and Manager/s leading the research studies at Saksham Pramaan, Tata Institute of Social Sciences.

The Research/Data Officer will:

- Study the quantitative and qualitative tools, suggest changes, refine the tools to make them user-friendly, and prepare APP-based forms for collecting data
- Coordinate and follow up with all the stakeholders and participants for data collection across all the data collection sites
- Develop a plan for data collection with the guidance of research associate and the study manager
- Organize the training for the consultants at the state/district level

- Monitor overall fieldwork and data collection process
- Travel across different states for data collection.
- Assist in primary (quantitative) data collection, collation and cleaning
- Follow up for secondary data across all the data collection sites
- Overlook the data management, including transcription, translation processes
- Carry out secondary data analysis using NACO data
- Undertake qualitative as well as quantitative data analysis
- Assist in report writing
- Support other Saksham Pramaan work as needed/requested by the Programme Team

Required qualification: Postgraduate degree in Social Sciences/Social Work/Population Studies/Public Health and allied fields.

Experience: Minimum 2-3 years of experience in research projects in the field of HIV/AIDS is desirable. Preference will be given to the candidates having experience of working with High Risk Groups (HRG) population, ICTC and ART Centres. Conversant in local language in addition to English. Well-versed in reporting and documentation. The candidate should have the necessary research skills of quantitative and qualitative data collection, data management, and analysis.

She/he shall have experience in conducting FGDs/IDIs with HRGs and Bridge population. The candidate should be sensitive towards issues relating to HRG communities and PLHIVs.

Essential:

- High level of commitment and integrity and ability to work independently
- Excellent interpersonal skills
- Excellent co-ordination and organisational skills
- Ability to strategise and implement field planning
- Quantitative and Qualitative data collection skills and knowledge
- Willingness to travel
- Knowledge of the National AIDS Control Programme and programmatic evaluations (Desirable)

**Prof. M. Mariappan,
Project Director,
Saksham, TISS**