



Date – 29<sup>th</sup> June 2026

**NOTICE INVITING TENDER FOR THE SUPPLY OF**  
**KITCHEN PROVISIONS/GROCERY – ANNUAL FIXED RATE CONTRACT**

Sealed quotations are invited for Kitchen Provisions/Grocery as per Annexure for Dining Halls (DH) at TISS, Tuljapur Campus. The intending bidders shall submit their quotes in a sealed cover with name of the firm & title of quotation (ie. Quotation for Kitchen Provisions/Grocery) super scribed on the envelope addressing to “The Campus Director, Tata Institute Of Social Sciences, Tuljapur Campus, Apsinga Road, Tuljapur - 413601”.

\* THE FIXED RATE CONTRACT PERIOD IS FROM 10<sup>th</sup> July 2026 To 9<sup>th</sup> June 2027.

Quotation Submission Period is from 29<sup>th</sup> June 2026 To 8<sup>th</sup> July 2026.

We shall expect the following conditions:

1. Rate quotes for each food items should be as per annexure. Please provide medium quality products where no specification mentioned. You can also add few similar items with different brands or quality in the quotation as per your supply.
2. Rate should be per unit for each item even if the packing amount is less than or more than one Kg. For pre packed items, mention the rates and packaging size.
3. Quoted rates shall be inclusive of all taxes. The Institute will not entertain any claim whatsoever with regard to tax. The standard consumption in Kgs/ Packs mentioned in the list is for Dining Halls.
4. Rates quoted by vendor and finalized by Institute is final for entire year and no increase in rates will be allowed during the contract period.
4. Packaging quantity during transport should be as per the Annexure.
5. Packaging and labeling on each item must be intact even during food handling and storage.
6. Clarify the reliable brands (2-3 brands) if one brand is not available on order.
7. In case of unavailability of any food item as specified in annexure, other brand or quality can be supplied only after approval from Authorized person at Dining Hall.
8. Quality of the material will be checked and approved by the designated authorities of institute.
9. Samples of food material along with sealed quotations will be appreciated.
10. Food quality must confirm to AGMARK, FPO, PFA and any other National Food Quality Standards.

*Sumant*  
29/6/2026

*BR*  
30/06/2026  
Campus Director, TISS

11. Institute reserves right to make contract note for all items or part of the items mentioned in list.
12. If supply of the provision is not as per required specifications, the Institute will deduct 10% of the total bill amount of supplied item and replacement of the same should be at your cost. The Institute reserves the right to reject inferior quality of work and will not pay for the same. The Institute's decision in this regard will be final.
13. Contractor shall obtain necessary gate pass from the Security Officer at Security office of Main Campus, TISS.-
14. Fixed Period of contract will be 12 Months and may be terminated at any time if services found unsatisfactory. There will not NO CHANGE IN RATES OF ITEMS DURING CONTRACT PERIOD. RATES FINALIZED ARE BOUNDED TO THE CONTRACTOR.
15. Material needs to be supplied at respective dining halls within 4 days from the date of order. In case of ad-hoc seminar orders, we expect co-operation from you for immediate delivery of supplies.
16. Bills for 15 days should be submitted for which the payment will be made in 30 working days through online NEFT OR as per official procedures.
17. Caution Money Deposit is – 1 Lakh – which need to deposited by the selected vendor.
18. Delivery Timings : The vendor need to follow the office hours only for delivery of items i.e. 10.00 AM to 5.30 PM except Sunday & Holiday.
19. Rice, Dal Rava and Pulses should be supply according to brand and submit the samples of all items alongwith the tender.

**P.S. :-**

1. Sub-contracting and/or dummy vendor will NOT be allowed. Only Principal quotee's will be given tender if found eligible as per Institutes norms. Any vendor found doing cheating, TISS administrative authorities reserves all rights to take appropriate action and if necessary to discontinue tender.
2. In case of any kind of disagreement or dispute, No communication will be entertain on email or telephone. Only Physical letter with clarification for the lapses will be entertain.
3. Interested Bidders need to attach copies of their Aadhar, Pan Card, GST Registration certificate and other formats given in this advertisement. Front Page of Bank Passbook along-with the quotation.

Kindly submit the quotation on or before 8<sup>th</sup> July 2026.

**CONTRACT PERIOD: 10<sup>th</sup> July, 2026 to 9<sup>th</sup> June, 2027**

Campus Director  
TISS, Tuljapur Campus

# ANNEXURE-1

Product details with specification and required monthly quantity for Dinning Hall Tuljapur Campus

| Item Number | Item Title        | Item Description                                 | Unit of Measure | Required Item Quantity (Approximate) | Rates per KG/ Pack/ (Including GST) | Mention Brand |
|-------------|-------------------|--------------------------------------------------|-----------------|--------------------------------------|-------------------------------------|---------------|
| 1           | Atta Wheat        | Samrat/Fortune/specify brand as per availability | KG              | 7500                                 |                                     |               |
| 2           | Badisop           | Premium quality                                  | KG              | 2                                    |                                     |               |
| 3           | Besan             | Hira/Premium quality                             | KG              | 500                                  |                                     |               |
| 4           | Black Paper whole | Premium quality                                  | KG              | 1                                    |                                     |               |
| 5           | Chana Dal         | Premium quality                                  | KG              | 200                                  |                                     |               |
| 6           | Chatney Dal       | Premium quality                                  | KG              | 250                                  |                                     |               |
| 7           | Chilly whole      | Kashmiri Long                                    | KG              | 10                                   |                                     |               |
| 8           | Coconut Sukha     | A II                                             | KG              | 50                                   |                                     |               |
| 9           | Corn flour Powder |                                                  | KG              | 10                                   |                                     |               |
| 10          | Dalchini          |                                                  | KG              | 8                                    |                                     |               |
| 11          | Dhanial Whole     | Premium quality                                  | KG              | 3                                    |                                     |               |
| 12          | Green Watana      |                                                  | KG              | 450                                  |                                     |               |
| 13          | Ground Nut        | Premium quality                                  | KG              | 400                                  |                                     |               |
| 14          | Green Illiachi    | Premium quality                                  | KG              | 2                                    |                                     |               |
| 15          | Imlee / Tamrind   |                                                  | KG              | 5                                    |                                     |               |
| 16          | Idali Rawa        | Premium quality                                  | KG              | 250                                  |                                     |               |
| 17          | Jaggery           | Premium quality                                  | KG              | 10                                   |                                     |               |
| 18          | Jeera             | Premium quality                                  | KG              | 100                                  |                                     |               |
| 19          | Kabuli Chana      |                                                  | KG              | 350                                  |                                     |               |
| 20          | Kaju Kani         | Extra quality without skin                       | KG              | 25                                   |                                     |               |
| 21          | Kaju Broken       | Premium quality                                  | KG              | 10                                   |                                     |               |
| 22          | Kismis            | Premium quality (sweet, yellow)                  | KG              | 15                                   |                                     |               |
| 23          | Kurmure           |                                                  | KG              | 50                                   |                                     |               |
| 24          | Magaz             |                                                  | KG              | 20                                   |                                     |               |
| 25          | Maida             | Premium quality                                  | KG              | 150                                  |                                     |               |
| 26          | Masoor Whole      | Premium quality                                  | KG              | 150                                  |                                     |               |
| 27          | Masoor Dal        | Premium quality                                  | KG              | 400                                  |                                     |               |

|    |                  |                               |     |      |  |  |
|----|------------------|-------------------------------|-----|------|--|--|
| 28 | Matki            | Premium quality               | KG  | 100  |  |  |
| 29 | Methi Whole      | Premium quality               | KG  | 1    |  |  |
| 30 | Moong Dal        | Premium quality               | KG  | 450  |  |  |
| 31 | Noodles Veg      | Magic hakka noodles<br>100 gm | KG  | 250  |  |  |
| 32 | Poha             | Jada                          | KG  | 500  |  |  |
| 33 | Rai              | Premium quality               | KG  | 10   |  |  |
| 34 | Rajma            | White with pink dots          | KG  | 200  |  |  |
| 35 | Rawa ( Sooji )   | Upma Rawa                     | KG  | 200  |  |  |
| 36 | Rice ( Boiled )  | Premium quality               | KG  | 1000 |  |  |
| 37 | Rice Basmati     | Premium quality               | KG  | 1000 |  |  |
| 38 | Rice (Kollam )   | Double old or double<br>dry   | KG  | 1000 |  |  |
| 39 | Sabudana         | White, whole                  | KG  | 300  |  |  |
| 40 | Soya Wadi        | Brown colour, Medium<br>sized | KG  | 50   |  |  |
| 41 | Sugar            | M-30                          | KG  | 3000 |  |  |
| 42 | Tejpatta         |                               | KG  | 2    |  |  |
| 43 | Tur Dal          | Premium quality               | KG  | 1000 |  |  |
| 44 | Udid Dal         | Premium quality               | KG  | 500  |  |  |
| 45 | Whole Udid Black | Premium quality               | KG  | 100  |  |  |
| 46 | Lavang           | Premium quality               | KG  | 2    |  |  |
| 47 | Star Ful         | Premium quality               | KG  | 1    |  |  |
| 48 | Ajwan            | Premium quality               | KG  | 2    |  |  |
| 49 | Baking Powder    |                               | KG  | 10   |  |  |
| 50 | Biryani Masala   | Suhana/Badshaha               | KG  | 10   |  |  |
| 51 | Bornveeta        | 500 gm pkt                    | Pac | 100  |  |  |
| 52 | Chana Masala     | Suhana/Badshaha               | KG  | 20   |  |  |
| 53 | Chat Masala      | Suhana/Badshaha               | KG  | 10   |  |  |
| 54 | Chicken Masala   | Suhana/Badshaha               | KG  | 20   |  |  |
| 55 | Chilly Powder    | Everest/MDH/Suhana            | KG  | 150  |  |  |
| 56 | Coffee           | Bru                           | KG  | 20   |  |  |
| 57 | Custard Powder   | 1 kg pack                     | KG  | 20   |  |  |
| 58 | Dalda            | 1 kg pack                     | KG  | 30   |  |  |
| 59 | Dhaniya Powder   | Everest/MDH/Suhana            | KG  | 150  |  |  |
| 60 | Eating Soda      |                               | KG  | 5    |  |  |
| 61 | Garam Masala     | Suhana/Badshaha               | KG  | 10   |  |  |

|    |                               |                                    |     |      |  |  |
|----|-------------------------------|------------------------------------|-----|------|--|--|
| 62 | Haladi Powder                 | Everest/MDH/Suhana                 | KG  | 150  |  |  |
| 63 | Hing Powder                   | Vandevi 100 gm packet              | Pac | 10   |  |  |
| 64 | Jam Mix fruit                 | Kisan 1 kg pack/specify brand name | KG  | 100  |  |  |
| 65 | Matton Masala                 | Suhana/Badshaha - 100gm            | KG  | 1000 |  |  |
| 66 | Methi Kasturi                 | 1 kg pack                          | KG  | 5    |  |  |
| 67 | Refined cooking sunflower oil | Jemini make Tin (15 Ltr Tin)       | Tin | 300  |  |  |
| 68 | Papad                         | Suhana/Badshaha/Lijjat             | KG  | 100  |  |  |
| 69 | Pavbhaji Masala               | Suhana/Badshaha                    | KG  | 20   |  |  |
| 70 | Pickles (Mixed )              | Specify brand name                 | KG  | 200  |  |  |
|    | Pickle Lemon                  | Specify brand name                 |     |      |  |  |
|    | Pickle mango                  | Specify brand name                 | KG  | 50   |  |  |
| 71 | Salt                          | Tata                               | KG  | 1000 |  |  |
| 72 | Salt ( Black )                | Tata                               | KG  | 2    |  |  |
| 73 | Sambhar Masala                | Suhana/Badshaha                    | KG  | 45   |  |  |
| 74 | Tea Powder                    | Tata Tea                           | KG  | 150  |  |  |
| 75 | Wheel Powder                  | Wheel                              | KG  | 500  |  |  |
| 76 | Fersan                        | Branded                            | KG  | 120  |  |  |
| 77 | Dish Wash Liquid              | Vim                                | Ltr | 300  |  |  |
| 78 | Coconut                       |                                    | Nos | 3000 |  |  |
| 79 | Paper Glass (50 Nos Pac)      |                                    | Pac | 500  |  |  |
| 80 | Paper Juce Glass              | (50 Nos Pac)                       | Pac | 500  |  |  |
| 81 | Paper Plates No. 3            | (50 Nos Pac)                       | Nos | 250  |  |  |
| 82 | Paper Plates No.5             | (50 Nos Pac)                       | Nos | 250  |  |  |
| 83 | Scrabber                      | Steel or Green                     | Nos | 500  |  |  |
| 84 | Soya Sauce                    | 500 ml pac Surabhi                 | Nos | 60   |  |  |
| 85 | Biscuits                      | Good Day - 60g                     | Nos | 1000 |  |  |
| 86 | Biscuits -55 gm               | Parle - G                          | Nos | 1000 |  |  |

|    |                 |                         |     |      |  |  |
|----|-----------------|-------------------------|-----|------|--|--|
|    |                 | Parle Born-Bon          |     |      |  |  |
| 87 | Biscuits -55 gm |                         | Nos | 1000 |  |  |
| 88 | Biscuits -55 gm | .                       | Nos | 1000 |  |  |
| 89 | Biscuits -50 gm | Monaco                  | Nos | 1000 |  |  |
| 90 | Biscuits -41 gm | Orio                    | Nos | 1000 |  |  |
| 91 | Biscuits -68 gm | Marigold                | Nos | 1000 |  |  |
| 92 | Chilly Sauce    | 500 ml pac Surabhi      | Nos | 200  |  |  |
| 93 | Soap Santur     | 100 gm                  | Nos | 50   |  |  |
| 94 | Tamato Sauce    | 500ml pac Surabhi/Kisan | Nos | 250  |  |  |
| 95 | Paper Napkins   | Pac of 50 Nos           | Pac | 100  |  |  |
| 96 | Color Red       | 50 gm                   | Pac | 10   |  |  |
| 97 | Cornflakes      | Mohuns/Kelloggs-500 gm  | Pac | 50   |  |  |
| 98 | Magge Pack      | 560 gm                  | Pac | 2500 |  |  |
| 99 | Sheviya         | 200 gm packet           | Pkt | 200  |  |  |

- **The above rate from 10<sup>th</sup> July 2026 to 9<sup>th</sup> June 2027 (for 12 Month) with fixed rates**
- **The above quantity is depended on number of Students & Seminars.**

**Signature & Stamp of supplier with Date**

## ANNEXURE A – 2:

### Declaration of Clean Track Record

*To be submitted on Company/Firm's Letterhead)*

To,

The Registrar

Tata Institute of Social Sciences

VN Purav Marg,

Mumbai – 400088

Date: .....

Subject: Declaration for Clean Track Record

Re:Tender No. ....for “Tender For ANNUAL RATE CONTRACT (ARC) FOR THE SUPPLY OF GROSSARY ITEMS – 2026-2027”.

Dear Sir/Madam,

I/We have carefully read the Terms & Conditions contained in the above-referred Tender. I/We hereby declare that my company/firm is not currently debarred/blacklisted/convicted by any Government/Semi-Government Organizations/Institutions/private hospitals in India or abroad.

I/We further certify that I am a competent officer in my company/firm to make this declaration.

| No. | Company in which the company is debarred/ blacklisted/case is pending | Black listed / debarred by Government / Semi Government Organizations / Institutions/Private hospitals | Reason | Since when and for how long |
|-----|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------|-----------------------------|
| 1   |                                                                       |                                                                                                        |        |                             |
| 2   |                                                                       |                                                                                                        |        |                             |
| 3   |                                                                       |                                                                                                        |        |                             |

Or I/we declare the following:

(NOTE: In case the company/ firm was blacklisted previously, please provide the details regarding Period for which the company/ firm was blacklisted and there as on/s for the same)

Yours faithfully

(Signature of the Bidder)

Printed Name

**DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS**

*(To be submitted on Company/Firm's Letterhead)*

**To,**

The Assistant Registrar  
Tata Institute of Social Sciences  
VN Purav Marg,  
Mumbai – 400088

**Date:** .....

**Subject:** Declaration for Acceptance of Tender Terms and Conditions

**Re:** Tender No. .... for **"Tender For ANNUAL RATE CONTRACT (ARC) for the supply of GROSSARY ITEMS 2026-2027.**

Dear Sir/Madam,

I/We have carefully read the Terms & Conditions as mentioned in the above-referred Tender document. I/we declare that all the provisions of this Tender are acceptable to my/our company/firm.

I/We further certify that I am a competent officer in my company/firm to make this declaration.

Yours faithfully,

**(Signature of the Bidder)**

[Printed Name]

[Designation]

[Company Name]

[Seal]

**Date:**.....

**Business Address:** [Insert Address]

## ANNEXURE A-4:

### CONTRACTOR'S INFORMATION- MANDATORY

(To be submitted on Company/Firm's Letterhead)

| Details of the bidders: |                                                                                                      |                     |
|-------------------------|------------------------------------------------------------------------------------------------------|---------------------|
| 1                       | Name of The Contractor                                                                               |                     |
| 2                       | Address of The Contractor                                                                            |                     |
| 3                       | Status of the Company (Public Ltd./ Pvt. Ltd./Individual)                                            |                     |
| 4                       | Valid GST Registration No.                                                                           |                     |
| 5                       | Details of the Incorporation of the Company                                                          | Date:               |
|                         |                                                                                                      | Reference Document: |
| 6                       | Permanent Account No. (PAN)                                                                          |                     |
| 7                       | Bank Account Number                                                                                  |                     |
| 8                       | Branch Details                                                                                       |                     |
| 9                       | IFSC Code                                                                                            |                     |
| 10                      | Name & Designation of the Contact person to whom all references shall be made regarding this tender. |                     |
| 11                      | Telephone No. (with STD Code)                                                                        |                     |
| 12                      | Email Address of the Contact Person                                                                  |                     |

Signature :

Name :

Office Address :

Contact Details:

Affix Rubber Stamp

**ANNEXURE A - 5:**  
**DETAILS OF SIMILAR WORKS EXECUTED**

(To be submitted on Company/Firm's Letterhead)

To,  
The Registrar  
Tata Institute of Social Sciences  
VN Purav Marg,  
Mumbai – 400088

**Date:** .....

**Subject:** Submission of Details of Similar Works Executed

**Re:** Tender No. .... for “Tender For ANNUAL RATE CONTRACT (ARC) for the supply of GROSSARY ITEMS for the year 2026-27.

Dear Sir/Madam,

In response to the above tender, we hereby submit the summary of similar works executed by our organization, as per the prescribed format: (Below table to be attached in separate sheets as enclosures).

| Table: Details of Similar Works Executed |                               |                                       |                 |                    |                                      |                                                         |                                                                     |
|------------------------------------------|-------------------------------|---------------------------------------|-----------------|--------------------|--------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------|
| Sr. No                                   | Name of Client / Organization | Scope of Supplies (List Key Products) | Order Value (₹) | Period of Contract | Status (Closed/Ongoing/Discontinued) | Name, Designation & Contact Details of Client Reference | Litigation/Arbitration Pending (Yes/No; if yes, details separately) |
| 01                                       |                               |                                       |                 |                    |                                      |                                                         |                                                                     |
| 02                                       |                               |                                       |                 |                    |                                      |                                                         |                                                                     |
| 03                                       |                               |                                       |                 |                    |                                      |                                                         |                                                                     |
|                                          |                               |                                       |                 |                    |                                      |                                                         |                                                                     |

We certify that the above information is true and correct to the best of our knowledge and belief.

Yours faithfully,

**(Signature of the Bidder)**

[Printed Name]

[Designation]

[Company Name]&[Seal]

**Date:** .....

**Business Address:** [Insert Address]