TATA INSTITUTE OF SOCIAL SCIENCES
(Declared as an Institution Deemed to be University under section 3 of the UGC Act, 1956)
A Grant – in – Aid Institute under Ministry of Education, Govt. of India.

Apsinga Road, Post – Tuljapur, District – Dharashiv, Pincode – 413 601.
Landline: +91 9270105222/23-26 website:www.tiss.ac.in

No. ADVT/ TISS-TC/PROJECT/333/ NOV/2026 **19th November 2026**

Advertisement for Various Project Positions at Tata Institute of Social Sciences (TISS), Tuljapur Off-Campus

Date of Interview : 04th December 2026

TISS is a centrally funded public university that operates from four campuses located in Mumbai and Tuljapur in Maharashtra, Guwahati, and Hyderabad; and has expanded its education, training, research and outreach activities in several other states as well. The project "**DISTRICT STRATEGIC PLAN THROUGH SECTORAL INTEGRATION AND CAPACITY-BUILDING FOR SUSTAINABLE GOVERNANCE"** in collaboration with District Planning Office, Collector Office, Dharashiv, Maharashtra.

Details of the posts to be filled on Contract:

S N	Post	Particulars
1	**Research Officer**	**01 Post**
	Duration of the advertised post:	Five Months
	Remuneration:	Consolidated payment of Rs. 50,000/ per month + Traveling expenses during data collection by public transport
	Eligibility Criteria & Educational qualification:	1. MA/Msc in Social Work or M.A. /MSc. Economics 2. Preference will be given who have completed Ph D Degree 3. Have good knowledge of basic statistical techniques and statistical software like STATA/SPSS
	Age limit	Preferably below 50 years
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in writing project reports.
	Responsibilities:	1. Designing Workshop Module, writing reports and minutes of the meeting 2. Engage/Facilitate data collection through a focus Group Discussion/Case studies/Secondary sources from the respective Government Officials 3. Field visits in Dharashiv District of Maharashtra 4. Analysis, tabulation and interpretation of data 5. Report writing and documentation of data 6. Identification of key informants from various stake holders and conduct of qualitative interviews 7. To prepare the final draft of the report

2	**Research Associate**	**02-Posts**
	Duration of the advertised post	Three Months
	Remuneration	Consolidated payment of Rs.30,000/ per month + Traveling expenses during data collection by public transport
	Eligibility Criteria & Educational qualification:	MA/M.Sc in Social work, Rural Development/Sociology/ Economics. Have good knowledge of data entry in statistical Software Preference will be given to the candidates Graduated from TISS, deserving and experience of Government projects.
	Age limit	Preferably below 40 years
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in writing project reports.
	Remuneration	Consolidated payment of Rs.30,000/ per month + Traveling expenses during data collection by public transport
	Responsibilities:	Data collection through focus Group Discussion/Case Studies /Secondary sources. Field visits in Dharashiv District of Maharashtra Identification of key informants from various stakeholders and conduct of qualitative interviews, Focus group discussions and Organizing workshop
3	**Research Interns**	**01-Post**
	Duration of the advertised post	Three Months
	Remuneration	Rs. 10000/-
	Eligibility Criteria & Educational qualification:	Graduation in Bachelor of Arts /Social work **Or** Master of Arts /Social Work (Pursuing)
	Age limit	NA
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in writing project reports.
	Remuneration	Rs.10000/-Per Month + traveling expenses during data collection by public transport.
	Responsibilities	• Data collection through a focus Group Discussion/Case studies/Secondary sources from the Government Departments • Field visits in Dharashiv District of Maharashtra • Identification of key informants from various stake holders and conduct of qualitative interviews, Focus group discussions
4	**Research Interns without Honorarium**	**05 Posts**
	Duration of the advertised post	Three Months
	Remuneration	No Remuneration. Traveling expenses during data collection by public transport and food charges and accommodation charges
	Eligibility Criteria & Educational qualification:	Graduation in Bachelor of Arts /Social work **Or**

		Master of Arts /Social Work (Pursuing)
	Age limit	NA
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in writing project reports.
	Responsibilities	• Data collection through a focus Group Discussion/Case studies/Secondary sources from the Government Departments • Field visits in Dharashiv District of Maharashtra • Identification of key informants from various stake holders and conduct of qualitative interviews, Focus group discussions
5	**Administrative cum Account Assistant**	**01 Post**
	Duration of the advertised post	Six Months
	Remuneration	Rs.15,000/- per month
	Eligibility Criteria & Educational qualification:	**1.** Bachelor's Degree in Commerce (B.Com.) or Management and One year of work experience in accounting field 2. English Typewriting 30 wpm 3. Marathi Typewriting 30 wpm 4. MSCIT –Computer Literacy completed 5. Preference will be given who have worked in short term projects 6. Preference will be given for candidates having good knowledge of accounting and administrative experience. The candidate should have proficiency in word, excel, power point
	Age limit	Preferably below 40 years
	Communication	The candidate should have good written and oral communication skills in Marathi and English. Preference will be given to candidates with experience and proficiency in the Marathi Language, particularly in typing project reports.
	Responsibilities	1. To manage day to day expenses of project 2. To track advances, receipt and bill payments of travelling and food bills 3. To help in typing , data entry , accounting and other work 4. Communication to agencies/ interns/ research assistant etc 5. Advance settlement of projects taken for various purposes from office through erp 6. Communication to accounts section about advances, bill settlements , project expenses etc 7. Any other tasks give by project leader time to time
	Google Application form Link	**https://forms.gle/Qv2s5Q8vqs3L3Z379**

Application Process:

1. Candidates are requested to apply online through the google link provided along with this Advertisement.
2. Google link **https://forms.gle/Qv2s5Q8vqs3L3Z379**
3. Candidate must provide their E-mail ID in Google Application Form.

4. Candidates are required to upload scanned copy of Application form (Annexure-1) and a copy of resume in **SINGLE PDF file only at the last tab of google form. Applications received through any other mode will not be considered.**

5. Only Shortlisted Candidates will be informed over e-mail to appear for the Personal Interaction to be conducted at TISS, Tuljapur off-Campus.

6. **Verification of documents**: Candidates are requested to bring XEROX copies of the relevant certificates of educational qualifications, work experience & ID Proof (Self attested) along with Original documents for Verification at the time of Personal Interaction.

7. **Interview:** The interview will be conducted in offline mode. Shortlisted candidates may please report to Mr Kundan Dhumal, Section Officer, Tata Institute of Social Sciences, Tuljapur off-campus on the day of the interview.

   Venue: Tata Institute of Social Sciences, Tuljapur off-campus, Tuljapur, Dharashiv Maharashtra-413601 Website:www.tiss.ac.in Contact : 9270105222 to 26

   Timing: 09.30AM

8. **Last date of receipt of online application: 29th November 2026**

Other Conditions:

1. The Institute reserves the right to relax the qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/research institution of repute. The institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not to fill up the vacancy advertised.

2. No queries or correspondence regarding issue of Call Letter for Interview/Selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.

   a. The candidate under employment must bring 'No Objection Certificate' from their employer to appear for interview.

   b. Two Recommendation Letters

   c. No TA/DA is payable for appearing for interview.

3. In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidate(s).

Note: The selected candidate would be required to join immediate after selection.

Sd/-
Project Director
TISS-Tuljapur Off-Campus

Annexure-1

Application form

TISS Tata Institute of Social Sciences	**TATA INSTITUTE OF SOCIAL SCIENCES** (Declared as an Institution Deemed to be University under section 3 of the UGC Act, 1956) A Grant – in – Aid Institute under Ministry of Education, Govt. of India. Apsinga Road, Post – Tuljapur, District – Dharashiv, Pincode – 413 601. Landline: +91 9270105222/23-26 website:www.tiss.ac.in

1. Post Applied for : ……..

2. Name in full (In block letters): MR/MS/DR

First Name	Name of father/spouse	Surname/ family Name

3.1 Address for communication:

……
……
……
……

3.2 Permanent Address if different from 3.1

……
……
……
……

3.3 Mobile Number: …….

4.1 Date of Birth: …./…../……..

4.2 Age (in completed years):……..

5. Sex: Male/Female/Transgender

6. Nationality:…….

7. Are you a member of the Scheduled Caste/Tribe/ Other Backward Class/ Person with Disability : Yes / No

If YES , specify ……. and attach copy of caste/tribe/OBC/PwD certificate

8. Particulars of the following examinations passed:

Exam/Degree	**Year of Passing**	**Div/Class**	**% of Marks Grade**	**Subjects**	**University/Collges**
SSC					
HSC					
Bachelor's					
Master's					
M.Phil					
Ph.D.					
Any other					
1.					
2.					
3.					
4.					
5.					

9. Previous employment (List of all job held by you from current job)

Sr. No.	Name & Place of organization	Designation	Period of employment		Total Monthly Salary
			From	To	
1					
2					
3					
4					

10. Languages Known:

Language	Read	Write	Speak

11. Any other information you would like to share:
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Declaration

I declare that all the statements in this application and its annexure are true to the best of my knowledge and belief. I undersigned that will be misrepresentation render me liable to a dismissal, if employed.

Place: **Date:** **Signature of Applicant**

Enclosed:
1. Scheduled Caste/Tribe/OBC/PwD certificate if applicable
2. Copies of marksheet and certificate of degree courses
3. Work experience certificate, if experience is stated in the application