



**TATA INSTITUTE OF SOCIAL SCIENCES**  
**V.N. Purav Marg, Deonar, Mumbai 400 088**  
(A Deemed University under Section 3 of the UGC Act,  
1956)

ADVT. REF. NO.TISS/AUGUST /2017

**ANNOUNCEMENT**

The Tata Institute of Social Sciences (TISS) was established in 1936 and is a deemed university fully funded by the University Grants Commission, Government of India. TISS offers over 50 Master's Degree programmes from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. Masters' programmes are offered in a range of socially relevant inter-disciplinary areas of Social Work, Social Sciences, Health, Management, Labour Studies and Habitat Studies. TISS is a research university with M. Phil. and Ph. D. programme and basic and applied research in a range of areas. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and dissemination. The Institute provides significant space and resources for basic and policy research; and has research collaboration with some of the best universities and institutions across all continents.

The TISS offers a very challenging but fulfilling academic environment and opportunity to scholars committed to creating a just society through education, generation of knowledge and field action, and invites interested scholars in Social Sciences and allied disciplines located within and outside India to apply for faculty positions in its schools and centres.

**TISS has vacancies for Indian nationals as detailed below:**

**A. Academic Positions:**

<b>NAME OF POST</b>	<b>ST</b>	<b>UR</b>	<b>TOTAL</b>
Professor - Guwahati Campus	1 ( Backlog)	0	<b>1</b>
Associate Professor - Mumbai Campus	1 ( Backlog)	2	<b>3</b>
Assistant Professor - Mumbai Campus	1	4	<b>5</b>
<b>TOTAL</b>	<b>3</b>	<b>6</b>	<b>9</b>

**B. Non-Academic Positions:**

- Mumbai Campus (MC)

NAME OF POST	Campus	SC	ST	OBC	UR	TOTAL
Psychiatric Social Worker	MC	0	0	0	1	1
Data Entry Operator	MC	0	0	0	1	1
Stenographer Grade II	MC	0	2	2	0	4
Stenographer Grade III	MC	0	0	1	0	1
<b>TOTAL</b>			2	3	2	7

**A. Academic Positions**

**I. PROFESSOR - GUWAHATI CAMPUS (1 backlog post for ST Category), in the Pay Band of Rs. 37,400 - 67,000 with Academic Grade Pay of Rs. 10,000:**

**ESSENTIAL QUALIFICATION AND EXPERIENCE:**

Master's and Ph.D. in Law, Political Sciences, Anthropology, Economics and other Social Sciences.

A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guided candidates for research at doctoral level.

Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.

A minimum score of 400 points as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2010 in Appendix III and subsequent amendment

**II. ASSOCIATE PROFESSOR (1 backlog post for ST and 2 for UR Category) in the Pay Band of Rs. 37,400 - 67,000 with Academic Grade Pay of Rs. 9,000/- in the School/ Centres as indicated,**

**ESSENTIAL QUALIFICATION AND EXPERIENCE:**

A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).

A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with consistent engagement in basic and applied research with strong publications record.

Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guiding doctoral candidates and research students.

A minimum score of 300 points as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2010 in Appendix III and subsequent amendments.

## **SPECIALISATION AND REQUIREMENT FOR ASSOCIATE PROFESSOR**

### **a) School of Habitat Studies (One Post - UR)**

Good academic record with Ph.D in Economics, Social Sciences, Architecture, urban planning, geography, engineering with a proven track record of interdisciplinary work. The candidate should have an interest in research and teaching around issues of climate change, urbanization, regulatory institutions or natural resources.

### **b) School of Social Work (One Post - UR)**

Good academic record with M.A. and Ph.D. in Social Work, who have expertise in Sustainable Livelihoods, Social Innovation and inter-disciplinary areas of disaster and climate sciences. It is desirable that the candidates have demonstrated their expertise in action research methodologies, project planning and community based knowledge systems.

### **c) All Schools/Centres ( One Post - ST)**

Good academic record with a Ph.D. in Anthropology, Architecture and Planning, Economics, Education, Engineering, History, Law, Management, Psychology, Sociology, Social Work, and inter-disciplinary areas of social, health, management, development, habitat, disaster and climate sciences and active engagement in research with strong publications record.

**III. ASSISTANT PROFESSOR (1 Post for ST and 4 Posts for UR Category) in the Pay Band of Rs. 15,600 - 39100 with Academic Grade Pay of Rs. 6,000 in the School/ Centres as indicated,**

#### **ESSENTIAL QUALIFICATION AND EXPERIENCE:**

Good academic record with at least 55% of the marks or an equivalent grade of 'B' in the 7 point scale with letter grades O, A, B, C, D, E and F at the Master's Degree level, Social Work or inter-disciplinary areas of social, health, management, development, Education, Social Entrepreneurship from an Indian University, or an equivalent degree from an accredited foreign university. A relaxation of 5% will be provided from 55% to 50% of the marks at the Master's level for the SC/ST/OBC category candidates, and to the Ph. D. Degree holders who have passed their Master's Degree prior to 19<sup>th</sup> September 1991.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph. D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.

**Preference will be given to those with Ph. D. and having few years of Post Doctoral research/teaching experience and publications.**

## **SPECIALISATION AND REQUIREMENT FOR ASSISTANT PROFESSOR**

### **a) For Centre for Lifelong Learning ( One Post – UR )**

Candidates with Ph.D in Adult Education/Lifelong Learning/Social Work/Education. Strong preference will be given to Candidates with understanding of and high involvement in E learning, Online and Distance Education and those who possess certification on the same.

### **b) School of Social Work (Two Posts - 1 ST & 1 UR )**

1. Community Work with engagement in Participatory Methodologies including Participatory learning and Action, Participatory assessments & programme planning and Participatory research.
2. Research / Teaching / Practice experience in Livelihoods and livelihood promotion, Business Plan development / Financial Management.

Applications are invited from eligible candidates who have teaching, research and work experience in directly working with children, women and families.

### **c) Centre for Social Entrepreneurship ( One Post - UR )**

The candidate should have PhD in Social Entrepreneurship, Entrepreneurship or related field from a reputed university and masters in management, social work, engineering, medicine, science or humanities. Teaching and/or research experience of two years will be preferred. Preference will also be given to the candidates with research publication.

### **d) School of Habitat Studies (One Post - UR )**

The School of Habitat Studies is a school that engages with issues of sustainable habitats and development. It offers four programmes in the areas of urban policy and governance, climate change and sustainability studies, regulatory governance and water policy and governance.

Candidates should have M.Phil/Ph.D and a demonstrated work and research trajectory on the above subjects and should be prepared to work in multidisciplinary teams.

Candidates from disciplines ranging from engineering, social sciences, science and technology, architecture, economics, law, policy sciences, geography are encouraged to apply.

## **Non-Teaching Positions**

### **I. Psychiatric Social Worker (1 Post for OPEN Category) in the Pay Band Rs..9300-34800 with Grade Pay Rs.4200/-. Age not exceeding 32 years.**

Essential Qualification: A Master's Degree in Social Work with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed (preferably with specialization in Medical and Psychiatric Social work) with 3 years experience of working with children and adolescents in the field of mental health. Ability to work in community with different stakeholders, supervise TISS students of social work, write project proposals, engage in research and write reports. Strong in community assessment and development skills, written and oral communication skills. Should have proficiency in English, Hindi, and Marathi languages.

### **II. Stenographer Grade-II (2 posts for ST & 2 posts OBC Category) in the Pay Band Rs.9300-34800 with Grade Pay Rs.4200/-. Age not exceeding 32 years.**

**Essential Qualification/Experience:** A Bachelor's degree with 100 w.p.m. in English shorthand and 40 w.p.m. in English typewriting speed, with MSC-IT or equivalent computer course from recognized Government Institution with minimum of 2 years experience as Stenographer.

**III. Stenographer Grade-III (1 post for OBC Category) in the Pay Band Rs.5200-20200 with Grade Pay Rs.2400/-. Age not exceeding 32 years.**

**Essential Qualification/Experience:**A Bachelor's degree with 80 w.p.m. in English shorthand and 30 w.p.m. in English typewriting speed, with MSC-IT or equivalent computer course from recognized Government Institution.

**IV. Data Entry Operator (Finance & Accounts, (1 Post for GENERAL), in the Pay Band Rs.5200-20200 and Grade Pay of Rs.1900/-. Age not exceeding 32 years.**

**Essential Qualification/Experience:** Graduate with a certificate in Computer Operation covering Office , Data Entry operations with one year's experience and knowledge in using software tools such as Dbase/Lotus/Ws etc.

**GENERAL CONDITIONS:**

The Institute reserves the right to: (a) relax any of the requirements with reference to age and experience in exceptional cases and/or in the case of persons already holding comparable positions, on a regular basis, in a University/research institution of repute, (b) invite persons for interview who may not have applied for as per the above procedure, (c) to fill up vacancies arising, (d) not to fill up any of the vacancies advertised; (e) since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience shall not entitle a person to be called for written test, making presentation and interview, wherever applicable; **(f) the Institute reserves the right to restrict the candidates to a reasonable number on the basis of qualification and experience higher than the minimum prescribed as decided by the duly constituted Screening Committee** (g) no correspondence nor telephonic/electronic query will be entertained from candidates regarding postal delays, conduct and result of written test/presentation/interview and reasons for not being called for written test, presentation and interview. Canvassing in any form and at any stage of the recruitment processes will lead to disqualification; (g) **Reservations, relaxations and concessions for SC/ST/OBC/PWD candidates shall be applicable as per Government of India rules;** (h) Outstation candidates called for interview will be reimbursed to and fro III A.C. Rail fare by the shortest route on Ordinary trains, on production of railway tickets. Faculty are required to teach in TISS programs in Mumbai, Tuljapur, Hyderabad and Guwahati, and employees are liable to be transferred to any of these locations. Persons in employment, called for written test, making presentation and interview, should bring 'No Objection Certificate' from their present employer without which they will not be permitted for appearing in written test, making presentation and to appear in the interview under any circumstances.

The candidates applying for non-teaching positions at **Sl. No.I to IV** , if he/she is registered with the Directorate of Skill Development, Employment and Entrepreneurship of State Governments and the registration is valid on the date of application. Please mention your Current/ Renewed Registration Number on your application.

In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).

The application fees of **Rs.1000/- for each post** should be paid online only. No other modes of payment will be accepted. For SC/ST/PWD candidates the fee is not applicable for which they should upload the prescribed reservation certificate. The application will be valid only on receipt of the fees. The candidate should clearly note that the Institute will consider only online applications.

The SC/ST/OBC/PWD candidates called for written test, making presentation and to appear for interview must necessarily bring SC/ST/OBC/PWD certificate in the format prescribed by the Government of India. OBC candidates called for making presentation and to appear for interview are required to submit a certificate regarding his/her 'OBC status and non-creamy layer status' in the prescribed GOI format duly issued on or after 1.4.2017 by the competent authority.

Applications which do not meet the qualifications given in this advertisement and/or incomplete applications are liable to be summarily rejected.

The eligible and interested persons may apply on-line in the format available in the University website [www.tiss.edu](http://www.tiss.edu).

**The last date for receipt of application is August 31, 2017.**

Dr. C. P. Mohan Kumar  
Registrar