

TISS- BSDMA Research Project– Human Resource Requirement

The Jamsetji Tata School for Disaster Studies, Mumbai, invites candidates for the position of Senior Programme Manager (01), Programme Coordinator (01) and Research Associates (03) to design and operationalize various research studies emerging out to the Memorandum of Understanding between the Bihar State Disaster Management Authority (BSDMA) and the Jamsetji Tata School of Disaster Studies

Project Name: JTSDS – BSDMA Research Project

Project Duration: 12 months

About the project

The state of Bihar experiences multiple hazards in the form of floods, drowning, lightning, fire, road accident, erosion, drought etc. Given the population density and the extent of poverty among the (predominantly rural) populace, a large section of the – vulnerable – population are exposed to these hazards. As a result, the state of Bihar faces high disaster risk. Since its establishment, the BSDMA has undertaken multiple activities, from formulations of plans, road maps and guidelines to engaging in training and capacity building across various stakeholders with the overall aim of Disaster Risk Reduction and Building Resilience.

The JTSDS, TISS started its journey, with the Centre for Disaster Management in TISS, in 2006, with a generous grant from the Jamsetji Tata Trust. The Centre consolidated nearly sixty years of TISS's committed work in disaster situations and introduced a full-time, taught Masters' programme in Disaster Management in 2007. Apart from academic programmes, the school's key domains of work have been transdisciplinary field action, research and training addressing a wide spectrum of issues cutting across technical, natural and social science disciplines.

To bridge the gap between academia and governance, the Bihar State Disaster Management Authority (BSDMA) and Jamsetji Tata School for Disaster Studies, TISS signed an MoU in Oct 2024 to work on the following specific areas as agreed upon by the two esteemed institutions. The project proposes: 1&2. To evaluate two flagship programmes of the BSDMA: the Mukhyamantri School Safety Program (MSSP) and the Road Safety Programme. 3. Conduct Training Needs and Competency Assessment for public sector actors in the field of Disaster Management, 4. Carry out a Social Vulnerability Assessment for a select district, and 5. Explore the interface between Social Vulnerability and Psychosocial Well-Being.

Number of vacancies: 01 Senior Program Manager, 01 Programme Coordinator and 03 Research Associates

TOR of Senior Program Manager

- Overall project management of the TISS-BSDMA research projects in coordination with different stakeholders.
- Responsible for implementing the Training Needs and Competency Assessment
- Responsible for the evaluation of the BSDMA Flagship programme.
- Responsible for the completion of social vulnerability analysis of the selected district
- Responsible for the Study of Disaster Social Vulnerability and Psycho-Social Well-Being Interface in selected districts.
- Plan and implement the project activities in time-bound manner.
- Liaising with government and other key stakeholders for the project.
- Managing human resources for the project
- Project Monitoring, documentation and reporting
- Project Administration and Financial Reporting
- Any other task assigned by the Project Director

Qualifications:

- Minimum Requirement: Ph.D or Postgraduate in Disaster Management, Social Work, Social Sciences or any other relevant discipline.
- Work Experience: Minimum 5-7 years in project management or evidence of demonstrated capability for project management. Preference will be given to Disaster management work experience
- Experience in project management at the state level or above.
- Experience in liaising and Coordination is essential
- Report writing and research experience with documentation skills are essential.
- Demonstrate good written and spoken communication skills to work with authorities at multiple levels.
- Experience working with state government projects is preferred
- Technical expertise in one or more of the specific areas of the 5 research projects to be managed is preferred

Location: Patna, Bihar

Duration: 12 months (Initial appointment for 6 months and extendable up-till 12 months based on performance)

Remuneration: 80000/- per month

Kindly send the complete application using the link below. **The last date for application is 10 days after the advertisement is announced on the TISS website**

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TOR of Programme Coordinator

- Project coordination for the TISS- BSDMA research project in coordination with different stakeholders.
- Support the Senior Programme Manager in the conceptualization and roll out to the five sub-components of TISS-BSDMA research project and take lead for a minimum of two sub-projects as per expertise.
- Responsible for day-to-day planning of activities, timelines, and implementation of project activities.
- Liaising with government and other key stakeholders for the project.
- Regular Reporting to Senior Programme Manager
- Day-to-day Project Monitoring, Documentation and Reporting
- Day-to-day Financial Reporting and Project Administration
- Any other task assigned by Project Director and Sr. Programme manager

Qualifications:

- Minimum Requirement: PhD or Postgraduate degree in disaster management, social work, social sciences, or any other relevant discipline, with 5 years of experience.
- Work Experience: Minimum 3-5 years in project management/research including PhD research; preference will be given to Disaster management work experience
- Experience in Project Management, Liaising and Coordination is essential
- Research and Report Writing with Documentation skills are required.
- Demonstrate good written and spoken communication skills to work with authorities at multiple levels.
- Knowledge of local languages in Bihar is desirable

Remuneration: 50000/- per month

Duration: 12 months (Initial appointment for 6 months and extendable up-till 12 months based on performance)

Position: 01

Location: Patna, Bihar

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TOR of Research Associates

- Support the implementation of all the five sub-research projects and take lead for at-least one based on substantive expertise.
- Conceptualize at least one of the research projects, undertake fieldwork, data collection, data analysis and report writing for the specific project that one is having prime responsibility for.
- Support for planning project activities, timelines, and implementation.
- Coordinate with local government officials and other key stakeholders as per specific project requirements.
- Research, Project Monitoring, Documentation and Reporting
- Support project administration and financial reporting
- Any other task assigned by the Project Director, Sr. Programme manager & Programme Coordinator

Qualifications:

- Minimum Requirement: Postgraduate degree in disaster management, social work, social sciences, or any other related discipline.
- Work Experience: Minimum of 2 years of experience in research or with evidence of demonstrated research capability.
- Report writing and research experience with documentation skills is preferred.
- Experience in fieldwork, data collection, data analysis and collation of information.
- Ability to undertake project-related administrative tasks.
- Demonstrate good written and spoken communication skills to work with local authorities.
- Knowledge of local languages in Bihar is desirable

Position: 03

Duration: 12 months (Initial appointment for 6 months and extendable up-till 12 months based on performance)

Remuneration: 35000/- per month

Location: 02 research associates in Patna, Bihar and 01 in Mumbai, Maharashtra.

Please send the complete application using the link below. The last date of application is 10 days from the day of advertisement on the TISS website.

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