



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed to be University under Section 3 of the UGC Act, 1956)

17th April, 2026

Vacancy for the post of Project Coordinator at TANDA a field action project of the Centre for Criminology and Justice, School of Social Work, TISS, Mumbai

TANDA is a field action project of the Centre for Criminology and Justice, School of Social Work, initiated in 2011. TANDA is aimed to mainstream disadvantaged De-Notified and Nomadic Tribe communities through its education, health, livelihood and citizenship entitlement initiatives.

TANDA invites interested candidates to apply for the post of Project Coordinator (on contract for three Years) under a NT-DNT Youth Development Project to be implemented in 6 districts of Maharashtra. .

Post: Project Coordinator– 1 position

Nature of Appointment: Contract basis

Period of Contract: Three years

Location: Mumbai

Salary: Rs. 50000/-

Minimum qualifications and experience:

- Educational Qualification: Masters in Social Work or Social Sciences
- 3-5 years of experience of managing projects working with marginalised communities in Maharashtra (with special focus on legal aid, health, education, livelihood, citizenship entitlements, training)
- Fluency in spoken Marathi, Hindi, English.
- Good ability in written English
- Familiarity with the use of MS-Office, emails, MIS, and the internet.

Role and responsibilities:

- Execute project implementation plan – activities
- Develop activity contents and identify resources needed for execution of the same.
- Ensure that reports of the activities are prepared and filed for records
- Organise training sessions
- Manage MIS
- Documentation and record keeping
- Coordination with youth fellows across 6 districts of Maharashtra
- Ensure that the project delivers evidence based results – quantitative and qualitative
- Update project work plans to reflect a changing environment
- Articulate changes in project activities (if any) under the guidance of Project Director.
- Ability to work effectively in teams as well as independently
- Willingness to travel across Maharashtra and other States when necessary

Salary: Rs 50,000 /-

The terms listed above may be relaxed in exceptional circumstances. Only shortlisted Candidates will be invited for interview.

The last date for receipt of applications by email: 23rd April, 2026.

Other conditions:

- The Institute reserves the right to relax qualification and working conditions of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute.
- The Institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised
- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- The post is unreserved, but candidates belonging to reserved category can apply. No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- No TA/DA is payable for appearing for the interview
- **In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).**

Application process and interview:

1. Interested candidates are requested to send their resume and certificates of education and experience to
2. Last date of submitting application is **23rd April, 2026**
3. Candidates applying have to fill up the Google Form pasted below. Those who do not fill the

Google Form may not be considered.

<https://forms.gle/Gs9kYsF2WiCZduEfA>

If candidates face technical issue related to fill in the Google Form, please do reach out to us
tandatissjobs@gmail.com

Candidates will be informed over e-mail and/or phone to appear for the Written Test/ Interview (offline / online) **by the 30th April, 2026.**

Note: The selected candidate has to join from 7th of May 2026.