

Request for proposal (RFP) Ref no: Tender No.P&S/15/2016

INVITATION EXPRESSION OF INTEREST IN TWO BID SYSTEM FOR PROCUREMENT, INSTALLATION, MAINTENANCE AND TRAINING OF PORTABLE FORENSIC KITS AT MUMBAI.

The Tata Institute of Social Sciences invites sealed bids in two bid system (Technical bid and Financial bid separately) from vendors registered with DGS&D and satisfying the prescribed qualifications indicated here in for supply, installation, maintenance and training of Portable forensic kits of prescribed specifications as listed in the Annexures at Mumbai.

The sealed envelope (separately sealed for technical and financial bid) must be super scribed with the above title, RFP number and the date of opening of the bids. The bids shall be addressed and sent to the following address on or before 3p.m. on June 30, 2016, on any working day between 10.30 a.m. and 5.00 p.m.

The Assistant Registrar (Purchase and Stores)
Tata Institute of Social Sciences
V.N. Purav Marg, Deonar,
Mumbai – 400 088.
Phone : 022-25525230
Email: roja@tiss.edu

Any technical queries regarding the bids shall be addressed to;
Mr. V. Sivakumar
Systems Manager, Computer Centre,
Tata Institute of Social Sciences.
V.N. Purav Marg, Deonar,
Mumbai – 400 088.
Phone : 022-25525293
Email: siva@tiss.edu

Important note; Bids received after the closing time and date will not be considered valid. Bids not following two bid system are liable to be rejected.

The RFP is being issued with no financial commitment and the Institute reserves the right to change or vary any part thereof at any stage including the option for AMC. The Institute also reserves the right to withdraw/cancel the RFP should it become necessary at any stage.

The scope of work and technical specification shall be as detailed in the Annexures to this RFP.

Bidders are advised to carefully read and understand the Annexures containing the scope and specifications. The Bidders should also provide the separate cost of material supply and the services and the applicable taxes for the same in detail in the bid as per the attached annexures.

General terms and conditions;

1. The company/ firm submitting the bid must be registered with the Director General of Supplies and Disposals (DGS&D).
2. A complete profile of the company shall be submitted with the technical bid.
3. The audited statement of accounts of the last three financial years must be submitted.
4. Income tax returns for the last three years shall be submitted.
5. Profile of key personnel involved In this supply and installation.
6. Bidders must have designated office/ single point of contact in Mumbai. Address of the same must be submitted with the bid.
7. The bidder must submit the Manufacturer's Authorization Form (MAF) for the quoted equipments.
8. Successful bidder has to arrange for all necessary tools, measuring equipment for carrying out the job.
9. Successful bidder has to arrange for their own accommodation and transport during implementation, warranty and post warranty support periods.
10. All onsite personnel stationed by the vendor for operations and maintenance of the entire solution will have to be certified by respective OEMs and the documentary proof is to be furnished.
11. The bidders or his sub-contractor must possess valid licenses from the appropriate authority.
12. The bidder should have previous experience of supplying, installing, maintaining and training with regard to the equipments. (Relevant proofs to be attached).
13. Any alteration / modification of the original equipment will not be accepted.
14. Each page of the bid document must be signed by the bidder.

SCOPE OF WORK & TECHNICAL SPECIFICATIONS

SCOPE OF WORK;

The successful bidder will be responsible for implementing the entire project on a turnkey basis.

The jobs to be carried out by the successful bidder are;

1. Set up the equipment at Mumbai.
2. AMC of supplied equipments, post warranty shall be undertaken by the bidder the price of the same shall be indicated in the Price Bid, however the successful bidder will be chosen by TISS based on the Base Price and the AMC quoted.
3. Replacement of all defective equipment during warranty and AMC periods.
4. Supply of all hardware, original software and any required accessories to complete the entire project.
5. If maintenance is required at the power tapping point from the internal power supply, the vendor's personnel will inform Electrical Engineering Department and ask for shutdown.
6. The tools and tackles, transportation etc required for operation and maintenance of the entire system shall be arranged by the vendor.
7. Voltage, frequency and phase available will be 230V, 50Hz, single phase. The party will make appropriate arrangement like increasing the size of the cable, step up devices etc for getting the required quality of power for the equipment.
8. To provide adequate training to the concerned officers, who shall operate the equipments.

TECHNICAL SPECIFICATIONS:

ANNEXURE: I

Portable forensic kit in an appropriate case/s - Quantity: 13 No's. which should comprise the following:

SR Particulars

NO

- 1 Portable on-site imaging / cloning of storage media
- 2 Portable on-site digital forensic analysis tool
- 3 Portable on-site password cracking and data description tool
- 4 Portable on-site mobile forensic tool
- 5 Laptop

Specification:

Processor- Intel core, RAM: 32 GB, HDD: 1 TB, FHD Screen: 15.6", AMD Graphic card: upto 4 GB, Backlit keyboard and DVDRW, Seamless connectivity with WIFI, LAN HD cam, High Speed USB, HDMI card reader, cords, usb ports for power supply for external devices, drive interface cables, computer interface cables, and adapters as required.