TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed to be University, established under Section 3 of the UGC Act, 1956)
(A Grant-In-Aid Institute under the Ministry of Education, Government of India)

Some Additional Information related to Admissions to Masters Programmes

Conditions of Eligibility of Students for Post-Matric Scholarship of the Government of India (GoI)

Students from SC/ST communities whose parents'/guardians' income from all the sources does not exceed Rs.2,50,000/- (Rupees Two lakh and fifty thousand only) during the Financial Year 2024-25 and fulfilling the other conditions of eligibility as per the GoI PMS rules are eligible for the Post- Matric Scholarship of the Government of India (GoI). They are extended other facilities as per regulations in this regard on producing the valid Caste/Tribe certificate in the prescribed format and, Income Certificate issued by competent authorities like Revenue officer, Tahsildar, Nayab Tahsildar, Block Development Officer or the District Magistrate/Collector of the respective state government.

1. **Facilities for SC/ST students who are eligible for Government of India Post Matric Scholarships (GoI- PMS)**

   a) Reimbursement of Traveling Allowance (TA):

   i. Travel expenses will be reimbursed to all eligible GoI-PMS SC/ST students for joining the studies from the place of residence to the respective TISS Campus.

   ii)Travel reimbursement will be restricted to ordinary sleeper class or its equivalent class (by rail) / bus (govt. transport) only on production of original tickets. No reimbursement will be given if the candidates travel by Air/Taxi/Pvt. Bus

   b) Fee Exemption and other applicable charges for SC/ST students, who are eligible for Government of India Post Matric Scholarship (GOI-PMS)

   SC/ST students fulfilling the conditions of eligibility above are eligible for Government of India Post-matric Scholarship (GoI-PMS) as per the criteria laid down for the same, upon production of valid income certificate issued by competent authorities like Revenue officer, Tahsildar, Naib Tahsildar, Block Development Officer or the District Magistrate/Collector of the respective state government, are exempted from payment of tuition and other course fees.

   Applicable fees and charges for SC/ST students who are eligible for GoI PMS are as follows:

   i) Base fee of Rs.7,500/- which includes: (i) Annual insurance premium of Rs.2000/- toward group medical insurance (ii) Caution Deposit of Rs.2,500/- (iii) Student Wellness and Welfare fund Rs.500/- (iv) Other charges (ID card, Convocation & Miscellaneous) Rs.2500/-

   ii) If admitted to hostel, Hostel Charges of Rs.18,000/- need to be paid in two equal installments of Rs.9000; first being with semester fee at the time of joining hostel and the other installment as per the schedule to be announced by the institute.

   iii) All students admitted to hostel are compulsorily required to take Dining Hall membership and liable to pay Dining Hall charges on actual basis. The first advance instalment of Rs.10,000/- need to be paid at the time of joining the hostel and the remaining charges are calculated on monthly basis and payable in the semester.

Note:

i. The exemption given to the student is subject to fulfillment of the criteria for the award of the GoI-PMS and submission of GoI-PMS form, within the stipulated period, as decided by the Institute. In case where the student fails to complete the GOI-PMS application for any reason OR in case the application of the student is rejected by their respective State Governments for any reason, he/she is liable to pay all the exempted fees. For the subsequent semesters, the student is required to pay all the fees applicable to general category students.

ii. Under no circumstances the Institute or any of its offices will be responsible for missing deadlines, not having correct information regarding procedures etc., related to GoI PMS. The SC/ST Cell or OPEM Cell, Equal Opportunity Centre can only guide students in the process and process their applications once submitted.

iii. Aadhar Enabled Account (AEA) is a requirement for availing scholarships. Hence students availing GoI-PMS are required to link their Bank Account with Aadhar card and the same to be linked with your mobile number to make it an AEA. The exemption given to the student is subject to fulfillment of the criteria for the award of the GoI-PMS and submission of GoI- PMS form (online/offline), within the stipulated period, as and when decided by the respective state government.

iv. SC/ST students in employment, whose pay is protected during the period of their study or who have already availed the GoI Scholarship for a professional course will not be eligible for the GoI Post-Matric Scholarship. Therefore, they are required to pay all the fees, deposits and other charges applicable to general category students.

v. The exemption of fees is not applicable to self-financed programmes, including B.Ed-M.Ed.

Fee Structure for Eligible SC/ST GoI-PMS Students for Masters Programme				
Component	**All Masters Programmes**			
	Semester			
	I	**II**	**III**	**IV**
Group Medical Insurance	2000	0	2000	0
Student Wellness and Welfare fund	500	500	500	500
Other charges (ID card, Convocation & Miscellaneous)	2500	0	0	0
Alumni Fund	0	500	0	0
Caution Deposit	2,500	0	0	0
Total Course Fee	7,500/-	1000	2500	500
Hostel and Dining Hall Charges [Applicable only for Hostel Residents as per point no. 1 b (ii) above]				

2. **Facilities for OBC (NC) students who are eligible for Government of India Post Matric Scholarships (GoI-PMS)**

   i. If admitted to hostel, Hostel Charges of Rs.18,000/- need to be paid in two equal installments of Rs.9000/-; first being with semester fee at the time of joining hostel and the other installment as per the schedule to be announced by the institute.

   ii. All students admitted to hostel are compulsorily required to take Dining Hall membership and liable to pay Dining Hall charges on actual basis. The first advance installments of Rs.10,000/- need to be paid at the time of joining the hostel and the remaining charges are calculated on monthly basis and payable in the semester.

Important Note: All the SC/ST/OBC(NC) students who are eligible for GoI PMS are required to mandatorily submit the photocopy of updated bank passbook of the Aadhar Enabled Account to the SC/ST or OPEM Cell Centre, EO centre of the respective campuses) every semester for their information and records.

Post-matric Scholarship Form:

All SC/ST and OBC (NC) students who are eligible for GoI-PMS are required to apply the scholarship to the respective state government as and when the application portal is open for application. Failure to apply for Scholarship will result in withdrawal of all benefits granted to the student as eligible for GoI PMS.

Refund of Fees:

Refund of fees, if any, will be governed by the UGC /Institute guidelines.

3. **Document Verification:**

Physical verification of the above documents will be done at the respective campuses which will be notified by the Institute.

4. **Hostel Accommodation:**

TISS has very limited hostel accommodations in Mumbai, Guwahati and Tuljapur Campuses. Hyderabad Campus does not have hostels currently.

5. **Pre-admission Medical Check-up (Mandatory):**

All candidates are required to undergo medical checkups and get a fitness certificate from the Institute's Medical Officer in the prescribed format before attending the classes in the campus.

6. **Final Year Mark sheet / Provisional Degree Certificate / Internship Completion Certificate**:

Bachelor's Final Year Mark sheet/provisional degree certificate of passing and Internship completion certificate (wherever applicable) issued by University/Institute authorities should be submitted to the Academic Section on or before 31st October, 2025 failing which the candidate will not be allowed to continue with the Programme and the admission will stand cancelled without any further notice.

7. **Migration Certificate:**

Migration Certificate issued by University/Institute authorities should be submitted to the Academic Section on or before 31st October, 2025, failing which the candidate will not be allowed to continue with the Programme and the admission will stand cancelled without any further notice.

8. **Photographs:**

At the time of physical verification of documents at the respective campus, all selected candidates should bring two recent stamp-sized color photographs with white background and showing at least 70 percent face; one for a digital identity card and another for group medical insurance.

9. Anti-Ragging Affidavits:

It is mandatory to fill online anti-ragging affidavits which are available by following the procedures given below;

STEP 1:
Log on to
http://www.antiragging.in/affidavit_registration_disclaimer.html OR
http://www.antiragging.in/ or www.amanmovement.org [1] and Click on the
button called - On line affidavits.
STEP 2:
Fill in the information as desired and submit the form with the
following inputs.

UNDER UNIVERSITY AND COURSE DETAILS YOU MAY PLEASE FILL THE FOLLOWING DETAILS:
1) State: Maharashtra
2) Select University Name: Tata Institute of Social Sciences
3) University Director/Vice Chancellor- Prof. Manoj Kumar Tiwari
4) University Phone Number- 25525200
5) Nearest Police Station- Trombay
Other details are available with you which you can fill.
STEP 3:
On successful completion you will receive affidavits, both for Students and Parents, through E mail. Student may create email address if they do not have the one before log in. If your parents do not have an E-mail/Mobile/ Landline Phone number please do not panic. You can give those of your friends or relatives.
STEP 4:
You will receive email on your email id with reference number- Convert that email in PDF format and upload

Engaging in ragging of any form at any of the TISS campuses will result in legal action as mandated by the Supreme Court of India.

10. The TISS Campuses addresses are as given below:

Mumbai Campus: V.N.Purav Marg, Deonar Mumbai 400 088, Maharashtra.Contact Person: TISS Care Tel: 022-0552 5252	**Hyderabad Off- Campus:** Manasa Hills, Rajendra Nagar, Hyderabad – 500030 Tel.040-24017701/02/24019713
Guwahati Off-Campus: Behind Assam Science and Technology University, Assam Engineering College Campus, Jalukhari, Guwahati – 781013 Tel: 0361- 2739500/ 2736526 /2736765 / 2510423	Tuljapur Off-Campus: Apsinga Road Tuljapur, Osmanabad 413 601, Maharashtra. Tel: 9270105222/23/24/25/26

Assistant Registrar (Academic)