TATA INSTITUTE OF SOCIAL SCIENCES

V.N. Purav Marg, Deonar, Mumbai - 400 088

(Declared as a Deemed to be University under Section 3 of the UGC Act 1956,
a grant-in-aid Institute under Ministry of Education, Government of India)

ADVT/TISS/Consultant/IDS/August/2026 **18th August, 2026**

Applications are invited Appointment of Consultant - Infrastructure Development and Support (IDS)TISS, Mumbai

The Tata Institute of Social Sciences (**www.tiss.ac.in**), established in the year 1936 is a Deemed to be University, under Section 3 of the UGC Act 1956, a grant-in-aid Institute under Ministry of Education, Government of India. TISS is a Grade I University as per NAAC assessment 2024.

Sr. No.	Particulars	
1	**Name of the Post**	**CONSULTANT – IDS**
2	**No. of Post**	1 (One)
3	**Location**	MUMBAI
4	**Educational Qualification**	Degree in Civil Engineering from a recognized university or equivalent.
5	**Experience**	Minimum 15 years of experience in planning, execution, and supervision of civil works in Government / Semi-Government / Autonomous organizations. a) Held the position of Executive Engineer or above in CPWD or equivalent organization. b) Experience in handling multi-storied institutional, residential, or public infrastructure projects. Knowledge of CPWD manuals, government procurement procedures, and contract management systems.
6	**Age Limit**	Below 65 years of age at the time of appointment.
	Consolidated Salary	Rs. 1,00,000/- per month
7	**Duration**	The initial appointment shall be for one year, extendable based on satisfactory performance and requirement of the Institute.
8	**Duties and Responsibilities in brief**	The candidate should have effective planning, monitoring, and coordination of infrastructure development and renovation works in line with government standards, financial prudence, and institutional requirements.
9	**Last Date of Filling of Online Applications**	**12th September, 2026.**
** Only online applications received through TISS website will be considered from the interested candidates who fulfill the above conditions		

1. Objective

The objective of appointing the Consultant is to ensure effective planning, monitoring, and coordination of infrastructure development and renovation works in line with government standards, financial prudence, and institutional requirements.

2. Roles and Responsibilities of the Consultant

The Consultant shall:

1. Provide technical guidance on all infrastructure development and maintenance projects undertaken by the Institute.
2. Scrutinize project proposals, drawings, and estimates prepared by architects, engineers, or contractors to ensure compliance with CPWD norms and government standards.
3. Coordinate with CPWD, PWD, local authorities, and other government agencies for technical approvals, statutory clearances, and joint project execution.
4. Assist in preparation of detailed project reports (DPRs) and tender documents for new and renovation works.
5. Evaluate bids and assist in the tendering process, including technical evaluation and recommendations.
6. Monitor ongoing projects, conduct periodic site inspections, and submit progress reports to the competent authority.
7. Advise on maintenance schedules, preventive works, and sustainable infrastructure practices.
8. Ensure adherence to timelines, cost control, and quality standards in all engineering activities.
9. Provide inputs for annual infrastructure planning and budgeting, including prioritization of works.
10. Mentor and support the existing engineering staff in enhancing technical capacity and process efficiency.

Other Conditions:

i. The post is unreserved, but candidates belonging to the reserved category can apply.

ii. The institute reserves the right to relax any of the qualification/ experience/ age limit in exceptional cases, or in case of person already holding analogous position in Government Department/ Research and Academic Institution/ Industry.

iii. Since applications received may be short-listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for the interview.

iv. No queries or correspondence regarding the issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.

v. The candidate under employment must produce a 'No Objection Certificate' from their employer to appear for an interview.

vi. No TA/DA is payable for appearing for the interview.

vii. In case of any inadvertent error in the advertisement and in the process of recruitment, Which may be detected at any stage, even after issuing the appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).

Application Fee:

The application fee of Rs. 500/- be paid online. The application fee for SC/ST/PWD candidates will be Rs. 125/- if they attach the required certificate to the online application form. The women applicants are waived from payment of application fees. The application will be valid only on receipt of the application fee, if applicable. Fees once paid, shall not be refunded under any circumstances.

Last date of receipt of online application: 12th September, 2026

Application Process:

1. Candidates are requested to apply online through the link **(Apply Now)** provided along with this advertisement on the Institute's website at www.tiss.ac.in.

2. Candidate must provide their Gmail ID in Online Application Form.

3. Candidates are requested to take a print of the acknowledgment of the online application and keep it for future reference.

4. Candidates will be informed over e-mail to appear for the Personal Interaction to be conducted at TISS, Mumbai. Request for ONLINE Personal Interaction will not be entertained.

Verification of documents: The shortlisted candidates are requested to bring XEROX copies of the relevant Certificates of Educational Qualifications, Work Experience & ID Proof (Self attested) along with Original documents for Verification at the time of Personal Interview

Note: The selected candidate would be required to join within 15 days of selection.

Sd/-

Officiating Registrar

****