

**STATIONERY ITEMS**

(TISS ANNUAL CONSUMPTION OF ITEMS)

SL	CODE	NAME OF ITEMS	DESCRIPTION OF ITEMS
1	BB1	Bill Book	Bill Book (100 pgs With Srno (White+Pink+Yellow Copy) with TISS Logo,Name and Address) As per sample
2	BBD2	Black board Dusters	Omax/karrox black board duster
3	RB3	Requisition Book	Requisition book for Stationery (100 pgs with Srno (White +Yellow Copy)with TISS Name (As per sample )
4	BRB4	Big Rubber band	Red colour (6 inch) with good quality
5	GC5	Gem Clips	Soni Sharp 26 mm (Triangular Clips original ) ( 100 Clips per Pkt )
6	CW6	Chalks (White)	Kores crayons chalk 140 sticks in a box-dustless.
7	CC7	Chalks (Colour)	Kores crayons chalk 140 sticks in a box-dustless
8	BC8	Binder Clips	Magic 999 brand - size 19mm (12 pieces in box)
9	BC9	Binder Clips	Magic 999 brand - size 25mm (12 pieces in box)
10	BC10	Binder Clips	Magic 999 brand - size 32mm (12 pieces in box)
11	BC11	Binder Clips	Magic 999 brand -size 42 mm- (55mm) (12 pieces in box)
12	PC12	Pencil Cells	Eveready (1.5 V)
13	A3PC13	AAA Pencil Cells	Duracell (1.5 V)
14	A2PC14	AA Pencil Cells	Duracell (1.5 V)
15	C12D15	Calculators 12 digits	Citizen brand (CT-512)
16	C12D16	Calculators 12 digits	Citizen brand (DJ-120)
17	CC917	CD Cover (Plastic)	Rounded
18	CR18	CD-R	Moserbear (10cds in one box)
19	CRW19	CD-RW	Moserbear (10cds in one box)
20	PCS20	Paper Cutter (Small)	Cutter gorilla 13 cm
21	PCB21	Paper Cutter (Big)	Cutter gorilla 16 cm
22	DR22	DVD-R	Moserbear (10cds in one box)
23	DRW23	DVD-RW	Moserbear (10cds in one box)
24	BES24	Brown envelops 9.5x4.5 -Small	Brown envelops 9.5 x 4.5 Inch plain Gemini make 75/80GSM
25	BEP25	Brown envelops printed 12x8.5 Inch-A4	Gemini Make ( 12 x 8.5 Inch ) 80 GSM with TISS Name & Logo (As per our sample)
26	EW26	Envelope 9.5X4.5 Inch Window White	Window Envelope with printing of TISS Name & Logo (As per our sample)
27	EW27	Envelope 9.5X4.5 Inch Without White	Plain Envelope with printing of TISS Name and Logo (As per sample)
28	CEPCGA428	Clothline Envelope Printed Colour Green (10 x 12 Inch )-A4	Deluxe Quality Sonal cloth Green,( 10 x 12 Inch ) self adhesive with printing of TISS Name,Logo & Address (As per our sample)
29	CEPCGA329	Clothline Envelope Printed Colour Green (16 x 12 )-A3	Deluxe Quality Sonal cloth Green,( 16 x 12 Inch ) self adhesive with printing TISS Name, Logo& Address (As per our sample)
30	PE30	Pencil Eraser	Make Apsara/Natraj Bold
31	FOFP31	FC Office File Printed (Cora Clips)	36LBS ( Size: 26 x 141cms ) (cora clip FILE Colour:- blue , pink, yellow , green, brown) with printing of TISS Name, Logo & Address (As per our sample)
32	BFB32	Box File (Big)	Original Kangaroo clips,(size: 28 x 34 cms) Box file
33	SFBF33	Spring File Box file	Sensor make Spring Lever File - No. 1222
34	FWFP34	Folders with Flap printed (pocket folder)	Folders with Flap printed with with TISS Name, Logo& Address (As per our sample ( 36 x 24 cms) blue, green, pink, yellow,brown colours
35	FSGB35	Fevi stick glue (Big)	Kores stick- 15 grams
36	GB36	Gum Bottle	Camel Brand (300 ml)
37	RSPIB37	Rubber Stamp Pad Ink bottle	Blue colour (Prime/Camlin-50ml)

SL	CODE	NAME OF ITEMS	DESCRIPTION OF ITEMS
38	FWJ38	Field Work Journal	Field work journal (100 sheet)80gsm (size:22 x 28 cms) with TISS Name & Logo (As per our sample)
39	LHS39	Letter Head – Small	Printed in Two Colours on 7.5"X8.5" size 100 gsm Natural shade paper
40	LHA440	Letter Head – A4 Size	Printed in Two Colours on A4 size 100 gsm Natural shade paper
41	WBM41	White Board Markers	Reynolds assorted colours
42	PM42	Permanent Markers	Reynolds brand
43	HM43	Highlighter/text markers	Fiber Castle brand
44	CM44	CD Marker	Fiber castle
45	NBP45	Note Book 200 pages	Good quality- sundaram / Navneet
46	P46	Pencil	Apsara Gold (10 Nos per Box ) with all free Gifts/Natraj Bold
47	PT47	Pin (Tachni)	Arjun make net wt.50g. (Silver plated pins)
48	PM48	Punch Machine (Original )	Kangaro 500 Make (2.2 mm) 8CM. Also for 7cm.& 9cm.
49	SP49	Stapler Pins	No.10 ,Kangaro Make, original (1000 Pins per Pkt. ) (20 Small Pkt. Per Box. )
50	BSP50	Big Stapler Pins	Big stapler 24/6 pins make kangaro (1000staples 20 X50) original
51	PIPCY51	Post-it pad Colour Yellow	Highland -Self -Stick Removable Notes( Size76mm x 76mm ) (100 sheet per pkt. )
52	PIPCY52	Post –it pad colour yellow	Highland -Self -Stick Removable Notes( Size50mm x 76mm ) (100 sheet per pkt. )
53	PIBCFB53	Post-it Brand-3M Colour Flags (Big)	Paste-it 3m ( 3 colours) (Size 75mmx25mmx150 Sheets)
54	PIBCFS54	Post-it Brand-3M Colour Flags (Small)	Corporate brand/Music 555- small size (5 colours) (Size 25mmx44mm) 125sheets
55	P55	Ball pens	Lexi (JS) Jet Speed (Blue Colour)
56	P56	Ball pens	Lexi (JS) Jet Speed (Black Colour)
57	P57	Ball pens	Lexi (JS) Jet Speed (Red Colour)
58	P58	Ball pens	Use & throw pen of good quality (Blue & Black Colour)
59	CP59	Conference Pad-1/8 (10 pgs)	With TISS Logo
60	SP60	Scribbling Pad 1/8-40 pgs	With TISS Logo
61	SP61	Scribbling Pad 1/6-40 pgs	With TISS Logo
62	ASP62	Ajanta Spiral Pad -No. 8 (40pgs)	With TISS Logo
63	SPS63	Sketch Pen Set	Camlin brand
64	CP64	Chart Papers	Colour/White
65	BP65	Drawing/Board Pins	Classic brand –push pins 50 Nos per box
66	RSP66	Rubber Stamp Pads	Camlin brand (medium)
67	CP67	Corrections pens/ White Ink pens	Camlin brand
68	PR68	Plastic Ruller	Camel plastic ruller 12"
69	R69	Registers Size: FC (100Pgs)	( 72 sheets per 2Quire ) ( 81/4 x13cms ) make naina ledger page
70	R70	Registers Size: FC (200Pgs)	( 280 sheets per 4Quire ) ( 81/4 x13cms ) make naina ledger page
71	MRR71	Mosquito Repellent refill	Good knight brand- 45 days
72	MRR72	Mosquito Repellant machines with refills	Good Knight brand 90 days
73	RB73	Rubber band	Vandana make assorted elastic rubber band net wt.45grams
74	PS74	Pencil Sharpener	Natraj
75	SSM75	Small Stapler Machines	Kangaro make original HD - 10
76	BSM76	Big Stapler Machines	Kangaro HP 45 Make (Big stapler machine) original

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77	CS77	Continuation Sheet – A4 Size	Printed in Two Colours on A4 size 100 gsm Natural shade paper
78	NS78	Noting Sheet – A4	70 GSM, (21 x29 ½ cms), -200 Sheets per 1 pkt- Big
79	NS79	Noting Sheet – Small	70 GSM, (21 x19 ½ cms), -200 Sheets per 1 pkt- Small
80	S80	Scissors	Fiskers (Medium)/Munix 185mm-Silver Streak
81	S81	Scissors	Fiskers (Big)/Munix 210 mm-silver Streak
82	SATT82	Self Adhesive Transparent tape 2 Inch width	BA-WONDER-555 Self adhesive tape 55 micron guaranteed (2inch width)
83	SATT83	Self Adhesive Transparent tape 1 Inch width	BA-WONDER-555 Self adhesive tape 55 micron guaranteed (1inch width)
84	BT184	BA-WONDER -555 Brown tape 1 Inch width	BA-WONDER-555 Brown Tape 55 micron guaranteed (1inch width)
85	BT285	BA-WONDER-555 Brown tape 2 Inch Width	BA-WONDER-555 Brown Tape 55 micron guaranteed (2inch width)
86	PW86	Paper weights	Glass paper weight round/ plane
87	WBMD87	White Board Magnetic Dusters	Omax white board duster
88	XPA388	Xerox Paper A3	JK copier (75 GSM)
89	XPA489	Xerox Paper A4	JK copier (75 GSM)
90	XPA490	Xerox Paper A4	JK copier (Red) (75 GSM)
91	XPA4C91	Xerox Paper A4 (Colour)	Colour sprint-colour paper in pastel shades-blue,green,yellow,pink- A4 size-75GSM
92	XPL92	Xerox Paper F/C (Legal)	JK Copier (75GSM)