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Approved MoA of Tata Institute of Social Sciences (TISS), Mumbai in accordance with UGC Regulations, 2023

Sl No.	Provisions of the approved MoA of TISS as per UGC Regulations 2023	
1	Name and Registration Details of the Society Registered for the Deemed to be University:	
	The name of the Society registered at Mumbai, Maharashtra with Registration No.BoM.8/1966/GBBSD under 'The Societies Registration Act (XXI of 1860)' and Registration No.F-1931 dated 22.06.1966 under 'The Bombay Public Trust Act, 1950' is Tata Institute of Social Sciences (TISS) (hereinafter referred as TISS Society).	
2.	The Tata Institute of Social Sciences (TISS), V. N. Purav Marg, Deonar, Mumbai-400088. It was declared as an Institution deemed to be University vide Ministry of Education (MoE), Govt of India (GoI)'s Notification No. F.11-22/62-U2 dated 29 April 1964.	
3.	Approved Off-Campuses with UGC/MoE Notification No., Dates and Address:	
	Tuljapur	No. F. 6-3/88 (CPP)/CUP dated 09/01/1990 Apsinga Road, P.O. Tuljapur, District Osmanabad, Tuljapur, Maharashtra 413601.
	Guwahati	No.F.10-9/2010-U.3(A) dated 30/11/2011 Tetalia Road, Behind Assam Science and Technology University, Jalukbari, Guwahati, Assam 781013.
	Hyderabad	No.F.10-7/2011-U.3(A)Pt. dated 31/07/2013 K.B. Sainik School Premises, Brahmnapalli Road, Abdullapurmet Mandal, Ranga Reddy District, Hyderabad 501510.
	Any other off campus/ off-shore campus approved by the Government of India.	
4.	Definitions:	
	In this Memorandum of Association (MoA), unless the context otherwise requires:	
	4.1 "Academic Council" means the Academic Council of TISS, Mumbai;	
	4.2 "Act" means the University Grants Commission (UGC) Act, 1956 (Act 3 of 1956);	
	4.3 "Board of Studies" means the Board of Studies of a Department /Centre/School of TISS, Mumbai;	
	4.4 "Campus" means the campus (single or multiple locations within the city) of TISS, Mumbai wherein its facilities, faculty, staff, students, and	



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	Academic Departments are situated;
4.5	"Centre" means a Centre of Studies of TISS, Mumbai;
4.6	"Center of Excellence" means the state-of-the-art training or research center established in collaboration with Government or industry or for the benefit of industry and society, to provide all types of relevant skills to students, in-service employees, working professionals and to undertake joint projects;
4.7	"Chancellor", "Vice-Chancellor", and "Pro-Vice-Chancellor" means the Chancellor, Vice-Chancellor and Pro-Vice-Chancellor of TISS, Mumbai, respectively;
4.8	"Commission" means the University Grants Commission (UGC) constituted under the Act;
4.9	"Constituent Unit" means an academic unit (Schools or Centres or Departments) of TISS, Mumbai existing on the date of submission of the proposal to declare as an Institution Deemed to be University;
4.10	"Employee" means any person appointed by TISS and includes teachers, officers and other staff of TISS, Mumbai;
4.11	"Executive Council" means the Executive Council of TISS, Mumbai;
4.12	"Expert Committee" means a committee consisting of academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission;
4.13	"Government" means, unless the context so specifies, the Ministry of Education (MoE) in the Central Government, allocated with business pertaining to higher education;
4.14	"Institution" means an institution of higher education engaged in teaching and research at the undergraduate, post-graduate or higher level;
4.15	"Institution Deemed to be University" means TISS, Mumbai so declared by the Central Government by notification under Section 3 of the Act, on the advice of the Commission;
4.16	"Main Campus" means the campus of TISS, Mumbai, where its major facilities, faculty, staff, students, academic Departments and administration are situated;
4.17	"MoA/Rules" means Memorandum of Association and/or Rules of TISS, Mumbai;
4.18	"NAAC" means the National Assessment and Accreditation Council;
4.19	"NBA" means the National Board of Accreditation;
4.20	"Necessary infrastructure" means the infrastructure required under the norms of the concerned statutory body or the Commission, as the case may be;
4.21	"NEP" means the National Education Policy, 2020;



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	<p>4.22 "NIRF" means the National Institutional Ranking Framework;</p> <p>4.23 "Notification" means a notification issued by the Central Government in the Official Gazette declaring an institution of higher education, as an Institute under Section 3 of the Act;</p> <p>4.24 "Off-campus" means the premises of TISS, Mumbai, approved by the Government, other than the main campus or the campuses;</p> <p>4.25 "Off-shore campus" means the premises of TISS, Mumbai, approved by the Government, outside India, other than the main campus in India;</p> <p>4.26 "Processing fee" means the fee to be paid by TISS, Mumbai to the Commission along with the application for processing such application;</p> <p>4.27 "Regulations" means the University Grants Commission (Institutions Deemed to be Universities) Regulations, 2023;</p> <p>4.28 "School" or "Faculty" means a School or faculty of studies of TISS, Mumbai;</p> <p>4.29 "Sponsoring Body" means Ministry of Education, Government of India;</p> <p>4.30 "Standing Committee" means a committee consisting of academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission;</p> <p>4.31 "Statutory Body" means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education, including the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Indian Nursing Council (INC), the National Council for Teacher Education (NCTE) and the National Medical Commission (NMC), or any other statutory body established under an Act of Parliament;</p> <p>4.32 "Teacher" means Professors, Associate Professors, Assistant Professors, and such other academic staff as may be appointed for imparting instructions or conducting research in TISS, Mumbai, including the Adjunct Faculty or Professor of Practice or Visiting Faculty; and</p> <p>4.33 "University" means a university defined in the University Grants Commission Act, 1956.</p> <p>4.34 The words and expressions used in these Rules/MoA and not defined, but defined in the Act/Regulation shall have the same meanings assigned to them.</p>
<p>5.</p>	<p>Objectives of TISS:</p>
	<p>The Objectives of the Institute shall be to:</p> <p>5.1 provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit, primarily at undergraduate, post-graduate, and research degree levels, fully conforming to the concept of a university; provide for high quality</p>




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teaching and research and for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full time faculty/research scholars (PhDs and Post Doctoral) in diverse disciplines.

- 5.2 engage in inter-disciplinary, multi-disciplinary and trans-disciplinary teaching and research in addition to domain-specific specialization;
- 5.3 provide high-quality teaching and research that receives recognition at both national and global levels;
- 5.4 recognise, identify, and nurture the unique capabilities of each student by sensitizing teachers and parents to promote the holistic development of students;
- 5.5 provide multi-disciplinary and a holistic education in the faculties of social science, technology, science, arts, humanities, sports and other disciplines;
- 5.6 transition into a high-ranking research and teaching-focused university gradually at the national and international level;
- 5.7 develop research capabilities and organize research to facilitate the advancement of knowledge and its application to policy, intervention, and training;
- 5.8 emphasize research and innovation by establishing startups, including social startups, incubation centers, research centers in emerging areas, fostering stronger connections between academia and industry, and promoting interdisciplinary research, including in the humanities and social sciences;
- 5.9 maintain and develop the TISS as a Centre for Excellence in teaching, research, and demonstration of innovative field interventions/action projects, social welfare and development initiatives, and establish observatories, start-ups, and innovation centers, which are innovative and demonstrate new areas of practice, strategies, service delivery;
- 5.10 collaborate with state/civil society organizations, industry, and communities to contribute to the development of society by promoting inclusivity, unity in diversity, and values of nationalism;
- 5.11 specialize in specific areas of expertise to make distinctive contributions to the objectives of the University Education System;
- 5.12 design a flexible and innovative curriculum that includes credit-based courses and projects related to community engagement and service, environmental education, value-based education, and other relevant areas;
- 5.13 contribute to social transformation through socially responsive teaching, learning, research, advocacy work and fieldwork;
- 5.14 adopt the provisions of NEP, 2020;
- 5.15 strengthen the research ecosystem by establishing Research and Development Council (RDC); and;
- 5.16 have teacher-student ratio of 1:20 with a minimum combined faculty strength of not less than one hundred and fifty teachers and a minimum combined student strength of three thousand (3000) on rolls under the regular classroom mode, of which not less than one fifth being post-graduate or research or as per the norms of the relevant statutory body.

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6.	Powers and Functions of TISS, Mumbai:
	<p>6.1 To make rules, bye-laws, and regulations for the conduct of the affairs of TISS, Mumbai following due procedures;</p> <p>6.2 To create Centres / Labs / Departments / Schools /Faculties in all branches of Sciences, Agriculture, Engineering, Technology, Social Work, Counselling, Social Sciences, Languages, Medicine, Para Medicine, Public Health, Health Care, Hospital Management and Sanitation, Management Sciences, Law and Justice/ Public Policy/ Public Administration/ Environment and Climate Studies/ Data Sciences/ International Studies/ Demography and Population Studies/ Humanities/ Yoga Studies/ Vedic Studies/ Indology / Traditional Knowledge Systems Studies/ Migration Studies among others fields of Education and other Departments/branches in emerging areas relevant to rural/urban development with prior approval of UGC/MoE and other statutory bodies.</p> <p>6.3 To include other institutions working in the overall areas of rural/urban development and create off-campus and off-shore Centres with prior approval of the Government.</p> <p>6.4 To conduct Distance Education and Online Programmes with the approval of the Competent Authority.</p> <p>6.5 To provide for research for the advancement and dissemination of knowledge;</p> <p>6.6 To institute degrees, titles, diplomas and other academic distinctions;</p> <p>6.7 To hold examinations and to confer degrees, titles, diplomas, certificates and other academic distinctions on persons who, a. shall have pursued an approved course of study in the Institute unless exempted there from in the manner prescribed by the rules and passed the prescribed examinations of the Institute or b. shall have carried on research under the conditions prescribed.</p> <p>6.8 To institute Professorships, Associate Professorships, Assistant Professorships, and other teaching and non-teaching posts required by the Institute;</p> <p>6.9 To institute and award fellowships, travelling fellowships, scholarships, stipends, bursaries, exhibitions, medals and prizes;</p> <p>6.10 To publish books, monographs, periodicals and papers in furtherance of the above-said objectives;</p> <p>6.11 To possess such academic and physical infrastructure as may be specified by the Commission or the relevant statutory body, as the case may be;</p> <p>6.12 To establish, maintain and manage library, lecture halls, labs, hostels, health care, common facilities and recreational facilities;</p> <p>6.13 To exercise such control over the students of the Institute as will secure their health and well-being and discipline;</p> <p>6.14 To hold and manage endowments and other properties and funds of the Institute and to raise loans required for the purpose of this Institute; and</p> <p>6.15 To fix fees and to demand and receive such fees as prescribed by the Institute in accordance with UGC Guidelines.</p>



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7.	Corpus Fund:
	<p>7.1 The Institute shall continue to receive the funds for its maintenance and developmental expenditure, including the salary, pension and non-salary expenditure and any future expansion, from the same funding sources i.e., the MoE or any such statutory authority/body concerned as decided by the Central Govt.;</p> <p>7.2 The Institute shall, with approval of Government, maintain a minimum Corpus Fund of Rs 10 crores permanently in the name of the Institute by way of irrevocable Govt Securities or other forms approved by the MoE/Commission;</p> <p>7.3 The interest accrued on the Corpus Fund shall be used only for the developmental purpose of the Institute; and</p> <p>7.4 The amounts invested from the Corpus Fund shall not be withdrawn without the permission of the MoE.</p>
8.	Off-Campus(es) & Off-Shore Campus(es):
	8.1 Off-Campus(es):
	<p>8.1.1 TISS, Mumbai will normally operate within its own Campus(es)/ Off-Campus(es), as approved by the MoE and conduct approved programmes of study falling within the areas of its specialisation.</p> <p>8.1.2 TISS, Mumbai may start new Off-Campus with the prior permission of Ministry of Education in accordance with the regulations.</p>
	8.2 Off- Shore Campus:
	8.2.1 The Institute may start Off-Shore Campus(es) with the prior approval of the Central Government in accordance with the provisions of the relevant Act, rules and regulations.
9.	Course(s)/Programme(s)/Department (s)/School(s)/Centre(s):
	<p>9.1 TISS, Mumbai may start new courses or programmes in any field in their existing campus and approved off-campus centres, with the prior approval of its Executive Council, relevant statutory bodies and Ministry of Education in accordance with the Regulations.</p> <p>9.2 The Institute being a "Category- I" University shall start new Courses/ Programmes /Departments/Schools/Centres in the existing Campuses/ Off-Campuses in areas and disciplines that form part of its existing academic framework without prior approval of the UGC, <i>provided no demand for fund is made from the Govt on account of starting the new course/programme/Department/School/Centre.</i></p> <p>9.3 The Institute can start diploma and certificate courses in self-financed mode in new and innovative areas that are relevant to local, national or international needs with the approval of the Statutory Authorities of the Institute wherever required, with information to the UGC.</p>



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	<p>9.4 In all other cases where funding is required, prior approval of the UGC shall be obtained before starting of the new courses/Programmes/Departments/ Schools/Centres in its existing Campuses/Off-Campuses.</p> <p>9.5 The Institute being a Category-I University, shall start skill courses, consistent with the National Skills Qualification Framework (NSQF), without approval of the UGC, <i>provided no demand for fund is made from the Govt on account of starting the new courses.</i></p> <p>9.6 The Institute may open research parks, research centers, observatory, incubation centers, university society linkage centers, in self-financing mode, either on its own or in partnership with private partners, within India, with prior information to the Commission, wherever such need is felt. However, in all such arrangements, the ownership of all immovable property and that component of movable property procured through its own resources shall remain with the Institute.</p> <p>9.7 The Institute may hire and invite foreign faculty with experience of having taught at any institution appearing in top five hundred of any of the world-renowned ranking frameworks, such as the Times Higher Education World University Rankings or the QS Rankings upto 10 per cent over and above of their total sanctioned faculty strength. This shall be subject to the Rules, Regulations and Guidelines of GoI.</p> <p>9.8 The Institute can hire those foreign faculty on a "tenure/contract" basis as per the Terms and Conditions approved by its Executive Council/ Statutory bodies.</p>
10.	Monitoring the Performance of TISS:
	<p>The Institute shall ensure the fulfilment of the following performance parameters:</p> <p>10.1 The Commission shall monitor the performance and academic outcomes of the Institute in accordance with the Regulations;</p> <p>10.2 The Commission shall decide on the physical verification of the Institute or constitute teams for such verification on its own or upon receipt of any complaint against the accuracy and veracity of the information submitted to the Commission and hosted on the institution's website;</p>
11.	Governance Structure:
	<p>11.1 The Executive Council shall be the highest governing body of the Institute.</p> <p>11.2 The Vice-Chancellor shall be the academic and administrative Head of the Institute.</p> <p>11.3 The Academic Council of the Institute shall decide on matters of academic nature and comprise faculty drawn from its four campuses and external experts.</p>



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12.	TISS Society:																											
	<p>12.1 Constitution: The Tata Institute of Social Sciences (TISS), is fully funded by the Ministry of Education, Government of India and registered under The Societies Registration Act (XXI of 1860). The members of the TISS Society with whom the management of the said Society is entrusted are as follows:</p> <table border="1" data-bbox="389 589 1193 1086"> <tr> <td>1.</td> <td>Hon'ble Minister of Education</td> <td>Chairman</td> </tr> <tr> <td>2.</td> <td>Hon'ble Minister of State for Education (Higher Education)</td> <td>Vice-Chairman</td> </tr> <tr> <td>3.</td> <td>An eminent scholar nominated by the Hon'ble Chairman of the Society</td> <td>Member</td> </tr> <tr> <td>4.</td> <td>One senior executive of Tata Trust</td> <td>Member</td> </tr> <tr> <td>5.</td> <td>Secretary, D/o Higher Education, MoE, GoI</td> <td>Member</td> </tr> <tr> <td>6.</td> <td>Chairman, UGC</td> <td>Member</td> </tr> <tr> <td>7.</td> <td>Addl. Secretary/ Joint Secretary of MoE looking after the affairs of deemed to be universities</td> <td>Member</td> </tr> <tr> <td>7.</td> <td>Joint Secretary & Financial Advisor, Govt. of India</td> <td>Member</td> </tr> <tr> <td>8.</td> <td>Vice- Chancellor, TISS</td> <td>Member- Secretary</td> </tr> </table> <p>12.2 All moveable and immovable assets of TISS, Mumbai shall be used to conduct academic activities, promotion of research and related administrative requirements of the institution deemed to be University, including outreach educational activities.</p>	1.	Hon'ble Minister of Education	Chairman	2.	Hon'ble Minister of State for Education (Higher Education)	Vice-Chairman	3.	An eminent scholar nominated by the Hon'ble Chairman of the Society	Member	4.	One senior executive of Tata Trust	Member	5.	Secretary, D/o Higher Education, MoE, GoI	Member	6.	Chairman, UGC	Member	7.	Addl. Secretary/ Joint Secretary of MoE looking after the affairs of deemed to be universities	Member	7.	Joint Secretary & Financial Advisor, Govt. of India	Member	8.	Vice- Chancellor, TISS	Member- Secretary
1.	Hon'ble Minister of Education	Chairman																										
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7.	Joint Secretary & Financial Advisor, Govt. of India	Member																										
8.	Vice- Chancellor, TISS	Member- Secretary																										
	<p>12.3 Alteration of Memorandum of Association:</p> <p>In case, it is deemed expedient to alter, extend or abridge the purpose for which the Society is constituted or to amalgamate the Society either wholly or partly with any other Society or body having a similar purpose or to amend the Memorandum of Association of the Society, it shall be done in accordance with the provisions of Section 12 of the Societies Registration Act 1860 (XXI of 1860) and with prior approval of the Ministry of Education.</p>																											
	<p>12.4 Power and Functions of the TISS Society:</p> <p>12.4.1 To facilitate the functioning of TISS, Mumbai. 12.4.2 To consider and adopt the annual statement of accounts of the Institute duly audited by the Comptroller and Auditor General (C&AG) of India. 12.4.3 To consider and approve the Annual Report of TISS, Mumbai</p>																											
	<p>12.5 Meetings:</p>																											



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12.5.1 The TISS Society shall meet at least *once* in a financial year on the date to be fixed by the Chairman of the said Society with the request of the Institute.

12.5.2 Fifty percent of the members of the Society shall be the quorum required for the meeting.

12.5.3 The Society meeting shall be held by the Chairman and in his/her absence, the Vice-Chairman, or the senior most member of the Society in case of absence of Vice-Chairman.

12.5.4 For every meeting of the TISS Society, fifteen clear days' notice shall be given.

12.5.5 Any business, which may be urgent and necessary for the TISS Society to perform, may be carried out by circulating appropriate resolutions among its members. Any resolution so circulated and approved by a simple majority will be as effective and binding as if such resolution had been passed at the meeting of the TISS Society.

13. Authorities:

The following shall be the authorities of the Institute:

- the Executive Council;
- the Academic Council;
- the Finance Committee; and
- such other authorities as may be declared by the statutes and Government directives to be the authorities of the TISS.

14. The Executive Council (EC):

14.1 Composition of the Executive Council:

1.	Vice-Chancellor	Chairperson
2.	Pro-Vice Chancellor	Member
3.	Addl. Secretary/ Joint Secretary of MoE looking after the affairs of deemed to be universities or his /her representative	Member
4.	Up to four nominee of Chairman of Society	Member
5.	Two members from amongst the Deans of Schools of studies, by rotation, to be appointed by the Vice-Chancellor	Member
6.	One Professor, who is not a Dean, by rotation, to be appointed by the Vice-Chancellor;	Member
7.	One Associate Professor, by rotation, to be nominated by the Vice-Chancellor	Member
8.	One Assistant Professor, by rotation, to be nominated by the Vice-Chancellor	Member
9.	Registrar, TISS	Ex-Officio Secretary

NB. Campus Directors will be invited for issues concerning their respective campuses, if any as a special invitee.



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	<p>emergency meetings;</p> <p>Every meeting of the EC will be presided over by the Chairman, i.e., the Institution's Vice-Chancellor. In the absence of the Vice-Chancellor, the Pro-Vice Chancellor shall preside over the meeting; and if there is no Pro-Vice-Chancellor, a member chosen by the other members of the Executive Council present at the meeting, shall preside over the meeting.</p> <p>14.4.2 Quorum: The Quorum of the EC will be one - half of the total number of members;</p> <p>14.4.3 Decision: Each member of the EC, including its chairperson, will have one vote and decisions at the meetings of the EC will be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote;</p> <p>14.4.4 Any business, which may be urgent and necessary for the EC to perform, may be carried out by circulating appropriate resolutions among its members. Any resolution so circulated and approved by a simple majority will be as effective and binding as if such resolution had been passed at the meeting of the EC; and</p> <p>14.4.5 A copy of the minutes of each meeting shall be furnished to the institution's Chancellor as soon as possible after the meeting convened.</p>
	<p>14.5 Termination of Membership of the Executive Council:</p> <p>If a member other than the Vice- Chancellor and those representing the faculty accepts full-time employment in TISS or not attending three consecutive meetings of the EC without proper leave of absence, in that case, he/she will cease to be a member of the EC.</p>
	<p>14.6 Delegation of Powers of the Executive Council:</p> <p>The Executive Council may, by a resolution, delegate to the Vice-Chancellor or any other Officer or faculty or to a Committee of Officers or faculties of the institute such powers as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer or faculty or the Committee in the exercise of the powers so delegated, shall be reported at the next meeting of the Executive Council.</p>
15.	Academic Council (AC):



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15.1 Composition of the AC:

The AC shall be the Principal Academic Body of TISS and shall, subject to the provisions of the rules of TISS, co-ordinate and exercise general supervision over the academic policy of TISS. The composition of the AC shall be as under:

- a. Vice Chancellor - Chairperson;
- b. Pro- Vice- Chancellor;
- c. Deans of faculties of the schools and heads of the departments or centres - Members;
- d. Up to ten Professors (excluding those who are Deans of Schools and heads of independent Centres) by rotation, to be nominated by the Vice-Chancellor, giving due regard to the representation of different Schools or Departments or Centres - Members;
- e. Up to five Associate Professors from Departments or Centres other than the heads of the Departments or Centres, by rotation, to be appointed by the Vice-Chancellor- Members;
- f. Up to five Assistant Professors from the Departments or Centres other than the heads of the Departments or Centres, by rotation, to be appointed by the Vice-Chancellor - Members;
- g. Six persons of repute from amongst the educationists or experts for their specialised knowledge, who are not in the service of the Institute, nominated by the Vice-Chancellor - Members;
- h. The Registrar shall be the *ex-officio* Secretary of the Academic Council.

The representation of different categories shall be through rotation and not through an election.

15.2 Term of Membership:

- 15.2.1 The term of office of the members, other than ex-officio members, will be three years;
- 15.2.2 The membership will cease unless a member remains absent for three consecutive meetings without proper leave of absence;
- 15.2.3 The Vice-Chancellor will be the Chairperson of the Academic Council. In the absence of the Vice Chancellor, the Pro-Vice Chancellor will be Chairperson and a Senior Professor in the absence of both; and
- 15.2.4 The Officer heading the academics section shall be the permanent invitee to the meetings of the Academic Council.

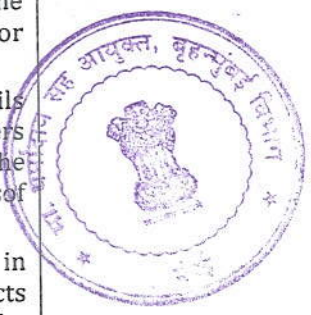
15.3 Powers and Functions of the Academic Council:

- 15.3.1 The AC will perform academic functions and other duties that align with the Institute's objectives. It will have the following powers:
- 15.3.2 to exercise general supervision over the academic policies of TISS and



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	<p>to give directions regarding methods of instruction, co-ordination of teaching among faculties or Schools or centers, evaluation of research and improvement of academic standards;</p> <p>15.3.3 to bring about and promote inter-departmental, inter-faculty, inter-school, inter-center co-ordination and to establish or appoint such committees or boards as may be deemed necessary for the purpose;</p> <p>15.3.4 to consider matters of general academic interest either on its own initiative or on a reference by faculty or School or Centre or the Executive Council, and to take appropriate action thereon;</p> <p>15.3.5 to prescribe courses or programmes of study leading to degree and diploma of the institution;</p> <p>15.3.6 to make arrangements for the conduct of examinations in conformity with the rules and bye-laws of the institution;</p> <p>15.3.7 to maintain proper standards of the examination;</p> <p>15.3.8 to recognise diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of the institution;</p> <p>15.3.9 to institute Fellowships, Scholarships, Medals, Prizes, etc.;</p> <p>15.3.10 to frame rules covering the academic functioning of the institution, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence, etc.;</p> <p>15.3.11 to take a periodical review of the activities of the Departments or Centres and to take appropriate action to maintain and improve the standards of instruction;</p> <p>15.3.12 to recommend the institution of teaching posts (Professors, Associate Professors, and Assistant Professors) to the Executive Council;</p> <p>15.3.13 to make recommendations to the Executive Council for the establishment or abolition of Departments or Centres or Schools or faculties, etc.</p> <p>15.3.14 to appoint committees, sub-committees, and new boards or councils where necessary to consider and advise the AC on academic matters and to take such action on the recommendations of the committees/sub-committees/boards/councils as the circumstances of each case may require;</p> <p>15.3.15 to exercise such other powers and perform such other duties in consonance with the objectives of the Institute and to do all such acts as may be necessary for carrying out the academic functions of the institute.</p>
	<p>15.4 Meeting of the Academic Council:</p> <p>15.4.1 The Academic Council shall meet as often as necessary but not less than four times (at least twice a semester) during an academic year.</p> <p>15.4.2 At least seven days' prior notice is given before every meeting of the</p>



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	<p>Academic Council, and emergency meetings may be convened at shorter notice for reasons to be recorded in writing for such emergency meetings.</p> <p>15.4.3 Each member, including its Chairperson, shall have one vote, and a simple majority shall take decisions at the meetings of the Academic Council. In case of a tie, the Chairperson shall have a casting vote.</p> <p>15.4.4 One-third of the total members of the AC will form a quorum.</p> <p>15.4.5 Any business, which may be necessary for the AC to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members. The resolution so circulated and approved by a simple majority will be effective and binding as if such resolution had been passed in the meeting of the AC, provided that at least one-half of the total number of the members of the AC have recorded their views on the resolution.</p>
16.	Planning and Monitoring Board (PMB):
	<p>16.1 Composition:</p> <p>16.1.1 The PMB shall be the Principal Planning Body and shall be responsible for the monitoring of the development programmes of the Institute.</p> <p>16.1.2 The PMB will consist of the following members:</p> <ol style="list-style-type: none"> 1. Vice - Chancellor - Chairperson 2. Pro Vice-Chancellor- Member 3. Campus Directors of all Campuses -Member 4. Three external experts of eminence to be nominated by the Vice Chancellor including one with expertise in finance- Member 5. Seven internal members of Professor rank to be nominated by the Vice Chancellor- Member 6. Registrar - Member-Secretary <p>The Planning and Monitoring Board may co-opt members as and when required.</p>
	<p>16.2 Quorum:</p> <p>Eight members of the Planning and Monitoring Board will form a quorum. If there is no Quorum, the meeting will be adjourned for 30 minutes and reconvened as if the quorum is complete.</p>
	<p>16.3 Power and Functions:</p> <p>16.3.1 The Planning and Monitoring Board will be the principal Planning Body of the Institute and will be responsible for the monitoring of the development programmes of the Institute.</p>

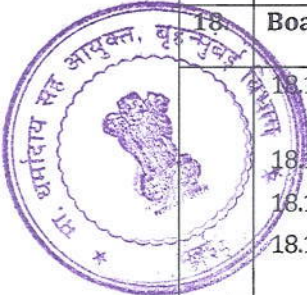



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	<p>16.3.2 The Rules will prescribe the constitution, powers and functions of the Planning and Monitoring Board.</p> <p>16.3.3 The Planning and Monitoring Board will have the right to advise the EC and the AC on any matter it considers necessary to fulfil the Institute's objectives.</p> <p>16.3.4 The recommendations of the Planning and Monitoring Board will be placed before the EC for consideration and approval. Proposals relating to academic matters may be processed through the AC.</p> <p>16.3.5 Any business necessary for the Planning and Monitoring Board to perform may be carried out by circulating appropriate resolution among its members. Any resolution so circulated and approved by a simple majority will be as effective and binding as if such resolution had been passed at the Planning and Monitoring Board meeting.</p>
17.	Finance Committee (FC):
	<p>17.1 Composition of the Finance Committee: The FC will consist of the following members:</p> <p>17.1.1 Vice- Chancellor - Chairperson;</p> <p>17.1.2 Pro- Vice Chancellor- Member</p> <p>17.1.3 One person nominated by the TISS Society;</p> <p>17.1.4 Three persons to be nominated by the Executive Council, out of whom at least one shall be a member of the Executive Council - Member;</p> <p>17.1.5 Joint Secretary & Financial Advisor of Ministry of Education or his/her representative - Member;</p> <p>17.1.6 Three persons to be nominated by the Chancellor, of whom one must be an external expert, having expertise in Finance & Accounts - Member;</p> <p>17.1.7 Head of Finance & Accounts- Secretary-<i>ex officio</i>.</p>
	<p>17.2 Tenure of Members of the Finance Committee (FC): All members of the FC other than <i>ex-officio</i> members, shall hold office for a term of three years.</p>
	<p>17.3 Powers and Functions of the Finance Committee (FC):</p> <p>17.3.1 To consider the annual accounts and financial estimates of the institute and submit them to the EC for approval;</p> <p>17.3.2 To consider and recommend the annual budget and revised estimates to the EC;</p> <p>17.3.3 To consider all proposals relating to the creation of posts and those items not included in the Budget shall be examined by the Finance Committee before the EC considers them and to decide on the waiver in fees, the establishment of scholarships, freeship and any other financial</p>



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	<p>benefits.</p> <p>17.3.4 To recommend limits for the total recurring and non-recurring expenditures for the year based on the income and resources of the institution; and</p> <p>17.3.5 The Institute will incur no expenditure other than that provided in the budget without the approval of the FC.</p>
	<p>17.4 Meetings of the Finance Committee (FC):</p> <p>17.4.1 The FC will meet at least four times in an academic year (at least twice each semester) to examine the accounts and to scrutinize proposals for expenditure.</p> <p>17.4.2 One-third of the total number of members of the Finance Committee shall form the quorum for a meeting.</p> <p>17.4.3 Each member of the FC, including its chairperson, will have one vote, and a simple majority will take decisions. In case of a tie, the Chairperson will have a casting vote.</p> <p>17.4.4 Any business, which may be necessary for the FC to perform, may be carried out by circulating appropriate resolution thereon among its members, and any resolution so circulated and approved by a simple majority will be as effective and binding as if such resolution had been passed at the meeting of the FC.</p>
	<p>18. Board of Studies (BoS):</p> <p>18.1.1 Composition: Each School/Off-Campus will have its Board of Studies (BoS). The BoS will consist of the following members:</p> <p>18.1.2 Dean of School/ Campus Director of the Off-campus- Chairman;</p> <p>18.1.3 All Professors of the School or Off Campuses- Members;</p> <p>18.1.4 Two Associate Professors of the School or Off Campuses by rotation - Members;</p> <p>18.1.5 Two Assistant Professors of the School or Off Campuses by rotation - Members;</p> <p>18.1.6 Two external experts to be co-opted for their specialized knowledge.</p>
	<p>18.2 The Powers and Functions:</p> <p>18.2.1 Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in such manner as may be prescribed by the rules of the institution deemed to be University regarding:</p> <p>a. courses of studies;</p> <p>b. appointment of supervisors for research; and</p>

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	<p>c. measures for the improvement of the standards of teaching and research.</p> <p>The powers and functions of the Board of Studies shall be prescribed by the rules of the institution deemed to be the University.</p>
19.	Selection Committee:
	<p>19.1 Composition of the Selection Committee for Appointment of Teaching Staff:</p> <p>19.1.1 The Institute shall constitute one or more Selection Committees for making recommendations to the Executive Council for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed.</p> <p>19.1.2 For all such appointments, the Institute shall follow the University Grants Commission (<i>Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education</i>) Regulations, 2018, as amended from time to time.</p>
	<p>19.2 Functions:</p> <p>19.2.1 The Selection Committee will consider and submit recommendations for faculty appointments to the EC, provided the tenure of such posts is over one year.</p> <p>19.2.2 In the case of all other posts, the power of the EC for making the appointments may be delegated to the Vice-Chancellor, who may appoint a committee constituted for the purpose.</p>
	<p>19.3 Meetings of the Selection Committee:</p> <p>19.3.1 The Meetings of the Selection Committee will be convened by the Vice-Chancellor as Chairperson of the Selection Committee as and when necessary.</p> <p>19.3.2 The overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on the weightage given to the performance of the candidate in different relevant parameters and his/her performance on a grading system proforma as provided under the Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, as amended from time to time.</p> <p>19.3.3 Quorum: Four members of the Selection Committee will form a quorum, of whom at least two will be external experts.</p> <p>19.3.4 If the EC is unable to accept the Recommendations of the Selection Committee, it will record its reasons thereof and require an appropriate review by a high-power committee.</p>



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	<p>19.4 Selection Committee for Appointment of Non-Teaching Staff:</p> <p>For non-teaching staff, the Selection Committee will be formed according to the Cadre Recruitment Rules (CRRs) of the institute, which align with the Model Cadre Recruitment Rules for Non-Teaching Posts of Central Universities periodically updated by the UGC.</p>
20.	Disqualification:
	<p>20.1 A person shall be disqualified for being chosen as, and for being, a member of any of the authorities, or being appointed as, and for being, an officer of the institution if—</p> <ol style="list-style-type: none"> if he or she is of unsound mind; or if he or she is an un-discharged insolvent; or if he or she has been convicted by a court of law for an offense involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months; or if he or she has not been appointed as per the provisions of the regulations. <p>20.2 If any question arises as to whether a person is or has been subjected to any of the disqualifications mentioned above, the question shall be referred to the Chancellor, and his or her decision shall be final, and no suit or other proceedings shall lie in any civil court against such decision.</p>
21.	Miscellaneous Matters Pertaining to Authorities:
	<p>21.1 Dispute as to Membership: If any question arises as to whether any person, other than Government nominated or appointed, has been duly nominated or appointed as, or is, entitled to be a member of any authority or any committee of the Institute, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding.</p>
	<p>21.2 Resignation:</p> <p>21.2.1 Any member, other than an <i>ex-officio</i> member of any authority, may resign by a letter addressed to the Appointing Authority and submitted to the Registrar, and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairperson of the Executive Council, as the case may be.</p> <p>21.2.2 The letter of resignation of the Vice Chancellor and Pro Vice-Chancellor will be addressed to the Chancellor of the Institute.</p> <p>21.2.3 In the case of the Registrar, other Group A officers, and other academic staff, the resignation letter will be addressed to the Vice-Chancellor.</p>



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	<p>21.2.4 A member of the non-academic staff of the Institute may resign his/her office by a letter addressed to the Registrar.</p> <p>21.2.5 Such a resignation will take effect only on the date from which the same is accepted by the authority competent to make the appointment for the time being. The EC may delegate the power to the Vice Chancellor to accept such resignation.</p>
	<p>21.3 Filling of Casual Vacancies:</p> <p>21.3.1 In case there occurs any casual vacancy in any authority or body of TISS, due to death, resignation or removal of a member, the same shall be filled, as early as possible, and within three months, by the person or body who appoints or nominates the member whose place becomes vacant and person appointed or nominated to a casual vacancy shall be a member of such authority or body for the residue of the term of such member in whose place she/he has been so appointed or nominated.</p>
	<p>21.4 Grievance Redressal Mechanism: For individual grievance and complaint, there shall be a Grievance Redressal Machinery as may be prescribed in the Bye-laws and UGC Guidelines.</p>
22.	Officers of Institution Deemed to be University:
	<p>The following shall be the officers of the Institute:</p> <ol style="list-style-type: none"> Chancellor Vice-Chancellor Pro Vice-Chancellor Deans and Heads of Departments Registrar Department head / Officer in-charge and such other officers as may be prescribed in the Bye-laws.
23.	Chancellor:
	<p>23.1 The Chancellor, whom the Government shall appoint, shall hold office for a period of five years from the date of first assuming office and shall be eligible for reappointment for one more term by following the procedure prescribed for the appointment of the Chancellor.</p> <p>23.2 Where power is conferred upon the Chancellor to nominate persons to authorities, he/she shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the Institute;</p> <p>23.3 The Chancellor shall, by his or her office, be the head of the Institute and shall, if present, preside at the Convocations of the Institute held for conferring degrees;</p> <p>23.4 The Chancellor shall grant leave of absence to the Vice- Chancellor (other than normal vacation/privilege leave/sick leave/casual leave)</p>



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	<p>and make necessary arrangements for carrying on his/her functions during the period of absence; and</p> <p>23.5 The Chancellor shall not be removed from office except by order of the Government.</p>
24.	Vice Chancellor (VC):
	<p>24.1 Appointment:</p> <p>24.1.1 The Vice-Chancellor shall be a full-time salaried officer of the Institute appointed by the Ministry of Education with the approval of Appointment Committee of Cabinet (ACC) from a panel of three names suggested by a Search-cum-Selection Committee (ScSC). The composition of ScSC shall be as under:</p> <ol style="list-style-type: none"> A nominee of Ministry of Education who shall be distinguished person and sufficiently high standing commensurate with the level of post ... Chairman A nominee of Chancellor, TISS ... Member A nominee of EC, TISS ... Member <p>24.1.2 The qualifications of the Vice-Chancellor shall be in accordance with the UGC Regulations (on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education), 2018, as amended from time to time.</p>
	<p>24.2 Tenure of Vice-Chancellor:</p> <p>24.2.1 The Vice-Chancellor shall hold office for a term of five years from the date of assuming office and shall be eligible for reappointment for a second term, provided that in no case shall the person appointed as Vice-Chancellor hold office beyond the age of 70 years;</p> <p>24.2.2 Provided further that notwithstanding the expiry of the period of five years, the Vice-Chancellor may continue in office until his or her successor is appointed and enters upon his or her office. However, the Vice-Chancellor shall not hold office beyond the age of seventy years;</p> <p>24.2.3 Provided further that the Central Government may direct the Vice-Chancellor, after his or her term has expired, to continue in office for such period, not exceeding one year;</p> <p>24.2.4 If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise, or if he or she is unable to perform his or her duties due to ill health or any other cause, the Central Government shall appoint the senior most Professor or any other eminent academician to perform the duties of the Vice-Chancellor initially for a period of six months or until a new Vice-Chancellor assumes office or the existing</p>



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	<p>Vice-Chancellor resumes the duties of his or her office, as the case may be.</p>
	<p>24.3 Powers and Duties of Vice-Chancellor:</p> <p>24.3.1 The Vice-Chancellor shall be the Principal Executive Officer of the Institute. He/she will exercise general supervision and control over the affairs of the Institute and will be mainly responsible for implementing the decisions of all the authorities of the Institute.</p> <p>24.3.2 The Vice-Chancellor shall be the <i>ex-officio</i> Chairperson of the Executive Council, the Academic Council, and the Finance Committee. In the absence of the Chancellor, the VC shall preside at the Convocations held for conferring degrees to the students.</p> <p>24.3.3 The Vice-Chancellor shall have the power to convene or cause to be convened the meetings of the Executive Council, the Academic Council, the Finance Committee, and other authorities.</p> <p>24.3.4 The Vice-Chancellor may, if he/she is of the opinion that immediate action is called for on any matter, he/she will exercise any power conferred upon any authority of the Institute under its Rules and Regulations and take such action or proceed to take such action. He/she will report to the authority concerned on the action taken by him/her on such matters.</p> <p>Provided that, if the authority mentioned in this sub-clause is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor, whose decision thereon shall be final:</p> <p>Provided further that any person in the service of the Institute who is aggrieved by the action taken by the Vice-Chancellor under this regulation shall have the right to represent against such action to the Executive Council within <i>ninety days</i> from the date on which decision on such action is communicated to him. Thereupon the Executive Council may confirm, modify or reverse the action taken by the Vice-Chancellor.</p> <p>24.3.5 It will be the duty of the Vice Chancellor to ensure that the Rules and Regulations of the Institute are duly observed and implemented, and he/she will have all the necessary powers in this regard.</p> <p>24.3.6 All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Vice Chancellor.</p> <p>24.3.7 The Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the EC.</p> <p>24.3.8 The Vice-Chancellor shall exercise all other powers as the EC may delegate to him/her.</p> <p>24.3.9 The Vice-Chancellor shall exercise such other powers and perform such functions as may be prescribed by the Regulations, Rules and Bye-Laws.</p>



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	<p>24.3.10 The Vice-Chancellor shall be entitled to be present at and address any meeting of any authority or other body of the Institute. Still, it shall not be entitled to vote unless he or she is a member of such authority or body.</p>
	<p>24.4 Removal of Vice Chancellor:</p> <p>24.4.1 Where there are reasons to believe that the Vice-Chancellor of TISS, Mumbai does not possess the qualifications as required under the <i>University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018</i>, or is not appointed as per the procedure stipulated in these regulations or has committed any financial or administrative impropriety, the Central Government shall constitute an enquiry committee consisting of academic, administrative or financial experts to enquire into the matter;</p> <p>24.4.2 The enquiry committee shall provide an opportunity of hearing to the Vice-Chancellor before submitting its report to the Government and in the interregnum period, the Government shall place the Vice-Chancellor under suspension, pending enquiry and the Vice-Chancellor shall be removed only by the Central Government.</p>
	<p>25. Pro Vice-Chancellor:</p> <p>25.1 On the recommendation of the Vice-Chancellor, the Executive Council shall appoint a Professor as Pro-Vice-Chancellor to discharge the duties of the Pro-Vice-Chancellor in addition to his or her duties as a Professor.</p> <p>25.2 If the Executive Council does not accept the recommendation of the Vice-Chancellor, the matter shall be referred to the Chancellor, who may either appoint the Professor recommended by the Vice-Chancellor or ask the Vice-Chancellor to recommend the name of another Professor for re-consideration by the Executive Council.</p> <p>25.3 The EC shall seek prior approval of the Government before appointing Pro-Vice-Chancellor;</p> <p>25.4 The term of office of the Pro-Vice-Chancellor shall be such as may be decided by the Executive Council but it shall not, in any case, shall exceed five years or until the expiration of the term of office of the Vice-Chancellor, whichever is earlier.</p> <p>25.5 The Pro-Vice-Chancellor whose term of office has expired shall be eligible for re-appointment by following the procedure prescribed for the appointment of the Pro-Vice-Chancellor.</p> <p>25.6 The Pro-Vice-Chancellor shall, while discharging the duties of the Vice-Chancellor, continue in office, notwithstanding the expiration of his or her term of office as Pro-Vice-Chancellor, until the Vice-Chancellor resumes office or a new Vice-Chancellor assumes office, as the case may be.</p>




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	<p>25.7 The Pro-Vice-Chancellor shall retire on attaining the age of sixty-five years.</p> <p>25.8 The Pro-Vice-Chancellor shall assist the Vice-Chancellor in such matters as may be specified by the Vice-Chancellor on this behalf from time to time. He/she shall also exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.</p> <p>25.9 The Pro-Vice-Chancellor shall have the powers and duties as may be prescribed by the rules of the Institute. He/she will discharge the duties of the Pro-Vice-Chancellor in addition to his or her duties as a professor.</p>
26.	Registrar:
	<p>26.1 Appointment:</p> <p>26.1.1 The Registrar shall be a whole-time salaried officer of the Institute and shall be appointed by the Executive Council on the recommendations of the selection committee consisting of the following:</p> <ul style="list-style-type: none"> a. Vice-Chancellor - Chairperson; b. one nominee of the Chancellor; c. two members of the Executive Council nominated by it; and d. one expert not in the service of the TISS to be nominated by the EC. <p>26.1.2 The meeting of the selection committee shall be fixed after prior consultation with, and subject to the convenience of the Chancellor's nominee and the experts nominated by the Executive Council, and the proceedings of the selection committee shall not be valid unless at least three of the Chancellor's nominees or persons nominated by the Executive Council attended the meeting;</p> <p>26.1.3 The Registrar shall hold office for a term of five years from the date of assuming office and shall be eligible for re-appointment for a second term by following the procedure prescribed for Registrar; The emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the Executive Council from time to time with the approval of Ministry of Education.</p> <p>26.1.4 The Registrar shall retire on attaining the age of sixty-two years and the emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the rules of the Institute;</p> <p>26.1.5 When the office of the Registrar is vacant or when the Registrar is, because of illness, absence, or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose;</p> <p>26.1.6 The Registrar shall be ex-officio Secretary of the Executive Council and the Academic Council but shall not be deemed a member of any of these authorities;</p> <p>26.1.7 The Registrar shall be directly responsible to the Vice-Chancellor and</p>



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	<p>work under his or her direction;</p> <p>26.1.8 The Registrar shall have the power to take disciplinary action against employees, excluding teachers and other academic staff, as may be specified in the order of the Executive Council and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment;</p> <p>26.1.9 However, no such penalty shall be imposed unless the person has been given a reasonable opportunity to show cause against the action proposed to be taken regarding him or her;</p> <p>26.1.10 An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified above;</p> <p>26.1.11 In the case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice-Chancellor along with his or her recommendations:</p> <p>Provided that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.</p>
	<p>26.2 Duties of the Registrar: It shall be the duty of the Registrar:</p> <p>26.2.1 to be the custodian of the records, the common seal, and such other property of TISS as the Executive Council shall commit to his or her charge;</p> <p>26.2.2 to issue all notices convening meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities;</p> <p>26.2.3 to keep the minutes of all the meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities;</p> <p>26.2.4 to conduct the official correspondence between the Executive Council and the Academic Council;</p> <p>26.2.5 to supply to the Chancellor copies of the agenda of the meetings of the authorities of TISS as soon as they are issued and the minutes of such meetings;</p> <p>26.2.6 to represent TISS in suits or proceedings by or against the deemed to be University, sign powers of attorney and verify pleadings or depute his or her representative for the purpose;</p> <p>26.2.7 to perform such other duties as may be specified in the rules of TISS or as may be required from time to time by the Executive Council or the Vice-Chancellor, as the case may be;</p> <p>26.2.8 to enter into an agreement, sign documents, and authenticate records on behalf of TISS;</p> <p>26.2.9 to make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of TISS; and</p> <p>26.2.10 to conduct the official correspondence on behalf of the authorities of</p>

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27.	Finance Officer:
	<p>27.1 Appointment:</p> <p>27.1.1 The Finance Officer shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of the TISS.</p> <p>27.1.2 The Finance Officer shall be appointed for a term of five years and shall be eligible for re-appointment by following the procedure prescribed for the appointment of the Finance Officer: Provided that, the Finance Officer shall retire on attaining the age of sixty-two years.</p> <p>27.1.3 The emoluments and other terms and conditions of service of the Finance Officer shall be such as may be prescribed by the Executive Council from time to time with approval of M/o Education.</p> <p>27.1.4 When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.</p> <p>27.1.5 The Finance Officer shall be ex-officio Secretary of the Finance Committee but shall not be deemed to be a member of such Committee.</p>
	<p>27.2 Duties and functions of Finance Officer</p> <p>27.2.1 The Finance Officer shall—</p> <ol style="list-style-type: none"> exercise general supervision over the funds of TISS and shall advise it as regards its financial policy; and perform such other financial functions as may be assigned to him by the Executive Council or as may be prescribed by the rules of TISS; <p>27.2.2 Subject to the control of the Executive Council, the Finance Officer shall—</p> <ol style="list-style-type: none"> ensure that the limits fixed by the Executive Council for recurring and non-recurring expenditures for a year are not exceeded and that all amounts of money are expended on the purpose for which they are granted or allotted; be responsible for the preparation of annual accounts and the budget of TISS and for their presentation to the Executive Council; keep a constant watch on the state of the cash and bank balances and on the state of investments; watch the progress of the collection of revenue and advice on the methods of collection employed;



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	<p>e. ensure that the registers of buildings, land, furniture, and equipment are maintained and up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all offices, departments, schools, faculties, centers and specialised laboratories;</p> <p>f. bring to the notice of the Vice-Chancellor un-authorized expenditure and other financial irregularities and suggest disciplinary action against persons at fault;</p> <p>g. call for from any office, department, faculty, centre, laboratory, etc. maintained by TISS any information or returns that he or she may consider necessary for the performance of his or her duties; and</p> <p>h. work under the direction of the Vice-Chancellor and shall be responsible to the Executive Council through the Vice-Chancellor.</p>
28.	Controller of Examinations:
	<p>28.1 The Controller of Examinations shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of TISS.</p> <p>28.2 The Controller of Examinations shall be appointed for a term of five years and shall be eligible for reappointment by following the procedure prescribed for the appointment of Controller of Examination: Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years.</p> <p>28.3 The emoluments and other terms and conditions of service of the Controller of Examination shall be such as may be prescribed by the Executive Council from time to time with the approval of Ministry of Education.</p> <p>28.4 When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.</p> <p>28.5 The Controller of Examination shall arrange for and superintend the examinations of TISS in the manner as may be prescribed by the rules of TISS.</p> <p>28.6 The Controller of Examinations shall be a permanent invitee to the Academic Council.</p> <p>28.7 The Controller of Examinations shall ensure that all the specific directions of the Executive Council, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.</p>
29.	Dean:



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	<p>29.1 Appointment:</p> <p>29.1.1 The branches of study dealing with allied subjects are grouped into faculties/schools. A Dean will head each faculty/School. Deans will also be appointed for specific responsibilities, viz., Student Affairs, Academic Affairs, Alumni Affairs, International Affairs, Research and Development, Vocational Education and allied Schools which shall be established in future to facilitate academic and allied activities;</p> <p>29.1.2 Tenure: The Deans of the Schools will be appointed by the Vice-Chancellor from amongst the Professors of the Schools or faculty, by rotation, for a period of two years;</p> <p>Provided that if there is only one Professor or no Professor in a School or faculty, the Dean shall be appointed, for the time being, from amongst the Professor, if any, and the Associate Professors in the School or faculty;</p> <p>29.1.3 When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform duties of his or her office, the duties of the office shall be performed by the senior-most Professor or Associate Professor, as the case may be, in the School.</p>
	<p>29.2 Duties:</p> <p>29.2.1 The Dean shall be the Head of the School or faculty or Centre and shall be responsible for the conduct and maintenance of the standards of teaching and research in the School or faculty or Centre and shall have such other functions as may be prescribed by the rules of the Institute;</p> <p>29.2.2 The Dean shall have the right to present and speak at any meeting of the Board of Studies or Committees of the School, faculty, or Centre, as the case may be, but shall not have the right to vote there unless he is a member thereof; and</p> <p>29.2.3 The roles, responsibilities, powers and functions of the Deans of the Schools will be governed by the rules of the Institute.</p>
30.	<p>Admission of Students:</p>
	<p>30.1 The Institute shall follow the rules and regulations regarding fee structure, number of seats, etc., issued by the relevant statutory bodies;</p> <p>30.2 In case the Institute offers different courses, which come under the regulatory ambit of different statutory bodies, namely the University Grants Commission, the All India Council of Technical Education, National Medical Commission, etc., the rules and regulations regarding fee structure, number of seats, etc., issued by such statutory body concerned shall be applicable;</p> <p>30.3 Admission shall be strictly based on merit in the entrance examination conducted by the National Testing Agency or similar bodies appointed</p>



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	<p>or authorized by the Government of India and as prescribed by the appropriate statutory authority, wherever applicable;</p> <p>30.4 Admission of students to the Institute shall be made in the following manner:</p> <p>30.4.1 In case the appropriate statutory authority/body has specified the process of selection for admission to any course or programme of study in the Institute, which includes conducting a competitive admission test, in that case, no person shall be admitted to such course or programme of study in the Institute, except through an admission test conducted by such recognised body or such institution or a group of institutions if the MoE or any other statutory authority has so authorised such institution or group of institutions to conduct the test.</p> <p>30.4.2 In case the process of selection for admission to any course or programme of study in the Institute, including conducting a competitive admission test, has not been specified, in that case, no person shall be eligible for admission to such course or programme of study in the Institute except through the admission process specified in the prospectus/admission brochure/notification of the Institute.</p> <p>30.4.3 The Institute shall adopt Government policy and orders issued, from time to time, in regard to the reservation for Scheduled Castes, Scheduled Tribes, De-notified Tribes (Vimukta Jatis), Nomadic Tribes, Other Backward Classes, and Economically Weaker Sections (EWS), Persons with Disability (PWD), Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrant), and Armed Forces for admission of students in the institution.</p> <p>30.4.4 Admission of Non-Resident Indians (NRI)/Persons of Indian Origin (PIO)/Overseas Citizen of India (OCI) /Foreign National to the Institute shall be governed by the Guidelines/Regulations framed by the Institute/Central Government/UGC/any other statutory authorities/bodies as the case may be from time to time.</p>
31.	Fees Related Matters:
	<p>31.1 The fee shall be fixed transparently, keeping in view non-profiteering or non-commercial aspects;</p> <p>31.2 The EC and AC shall approve the revised fees, and the Institute shall accept fees for its academic programs as approved by the EC and AC ;</p> <p>31.3 Donation or capitation fee in whatever nomenclature or form, directly or indirectly, is strictly prohibited from the student or parent. The prospectus shall state it clearly, and in case of any grievance, the student or parent may submit their complaint to the Institute; and</p> <p>31.4 The fee shall be collected as declared in the prospectus of the Institute and with a proper receipt for such payment.</p> <p>With regard to admission and fee structure, the Institute shall:</p> <p>31.5 provide fee concessions or scholarships or may allocate some seats to</p>

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	meritorious students belonging to socially and economically deprived groups of the society;
31.6	abide by all the University Grant Commission notifications and guidelines regarding the refund of fees and return of original certificates, as may be issued from time to time;
31.7	maintain the records of the entire selection process of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years;
31.8	make available the prospectus on its website at least sixty days before the commencement of admissions, including fee structure, refund policy, number of seats in a programme, eligibility qualifications, admission process, etc.;
31.9	shall not retain any original certificates of the students, faculty members, and Staff
31.10	maintain the records of the entire process of selection of candidates and preserve such records as per the retention schedule of the Institute;
31.11	exhibit summary of such records related to admission on its website as per its policy;
31.12	be liable to produce such record whenever called upon by any statutory authority or the Central Government under any law in force;
31.13	publish, prior to the date of the commencement of admission to any of its courses or programmes of study, an admission brochure or webpage containing the following to inform those persons intending to seek admission to the Institute and the general public: <ul style="list-style-type: none"> a. the number of seats/intakes approved in respect of each course or programme of study for the academic year for which admission is proposed to be made; b. the conditions of eligibility, including the minimum and maximum age limit of persons for admission as a student in a particular course or programme of study, where so specified by the Institute; c. the educational qualifications specified by the relevant statutory authority/body, and, where any statutory authority has specified no such qualifying standards, the same specified by the Institute; d. the process of admission and selection of eligible candidates applying for such admission, including all relevant information regarding the details of the test or examination for selecting such candidates for admission to a course or programme of study and the amount of fee to be paid for the admission test; e. each component of the fee, deposits and other charges payable by the students admitted to the Institute for pursuing a course or a programme of study, and the other terms and conditions of such payment; f. the percentage of tuition fee and other charges refundable to a student admitted to the Institute in case the student withdraws



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	<p>from the Institute before completion or during the course or programme of study and the time within, and the manner, in which such refund shall be made to student;</p> <p>g. details of the teaching faculty, including their educational qualifications and teaching experience and also indicating therein whether such member is regularly or visiting basis;</p> <p>h. the ranking of the Institution under the National Institutional Ranking Framework (NIRF) or any other ranking approved by the Ministry of Education for the last three years (if available);</p> <p>i. information about physical and academic infrastructure and other facilities, including hostel accommodation, library, hospital or industry wherein the practical training is to be imparted to the students and, in particular, the facilities accessible by students upon being admitted to the Institute;</p> <p>j. broad outline of the syllabus specified by the appropriate statutory body or by the Institute, as the case may be, for every course or programme of study, including the credits, practical sessions and other assignments; and</p> <p>k. all relevant instructions regarding maintaining the discipline by students within or outside the campus of the Institute, and, in particular, such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the University Grants Commission Act, 1956/ GoI or any other law in force.</p>
32.	Institute Open To All:
	<p>32.1 The Institute shall be open to persons of all genders and whatever caste, creed, race, or class.</p> <p>32.2 It shall not be lawful for the Institute to adopt or impose on any person any test whatsoever of religious belief or profession to entitle him or her to be appointed as a faculty member of the Institute. or to hold any other office therein or to be admitted as a student in the Institute. or to graduate there at or to enjoy or exercise any privilege thereof.</p> <p>32.3 The Institute. shall not be prevented from making special provisions for the employment or admission of women, persons with disabilities, or of persons belonging to the weaker section of the society and, in particular, of the Scheduled Castes, the Scheduled Tribes and the other socially and educationally backward classes of citizens.</p> <p>32.4 All policies and procedures shall apply in matters of admission, fee, and employment as applicable to the university-level public-funded and self-financing institutions, respectively.</p>
33.	Institute to be Unitary:



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	33.1 The Institute shall be unitary in nature and shall not affiliate any other Institution.
34.	Reservation Policy:
	34.1 The Institute shall follow the reservation policy in admissions and recruitment in accordance with the provisions of the Constitution of India and any Act of Parliament for the time being in force. 34.2 The Institute shall disclose all such information on its website.
35.	Online and Distance Education:
	35.1 TISS shall offer /continue to offer online courses or distance courses or degrees in accordance with the regulations notified by the Commission from time to time.
36.	Power to Conduct Enquiry and Consequences of Violation of Regulations:
	<p>36.1 Conducting Enquiry:</p> <p>36.1.1 The Institute shall adhere to all the Rules, Regulations, norms, guidelines, directions, etc., issued/notified by the UGC/GoI from time to time.</p> <p>36.1.2 The UGC can issue directions to the Institute for implementing any law or government policy or in case of any law or policy violation.</p> <p>36.1.3 Where the Govt or the Commission, as the case may be, receives information by way of a complaint or otherwise that the Institute has violated any of the provisions of these Regulations, or has ceased to carry out any of the undertakings given under this Memorandum of Association, or a situation of financial mismanagement or mal-administration has arisen in the University, it shall conduct an enquiry into the facts of such information after issuing a notice to the said effect to the Institute.</p> <p>36.1.4 The Commission may also cause an inspection to be made by persons of eminence and integrity, being experts in academics, administration and finance, regarding academic outcomes or any matter connected with the administration or finances of the Institute for the purpose of the enquiry.</p> <p>36.1.5 Based on the enquiry or through regular inspections mentioned in UGC Regulations, if the Government or the Commission, as the case may be, is satisfied that UGC Regulations have been violated, the Institute shall be subjected to such action as provided in the UGC Regulations, after a reasonable opportunity has been given to the institution to present its case.</p>
	36.2 Consequences of Violation of Regulations:



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Where the Institute is found to have violated the provision(s) of the UGC (Deemed to be Universities) Regulations, 2023, it may be subjected to one or more of the following action(s):

36.2.1 Violations Leading to Issuance of Unapproved Degrees:

- i. Punishment under Section 24 of the University Grants Commission Act, 1956.
- ii. Barring from any expansion in terms of diversification to new Courses/ Programmes of study/Department(s) and Off-Campus(es)/Constituent Institution(s)/Off-Shore Campuses, for a limited period.
- iii. Reducing the intake capacity in student enrolment in a specific course(s) or in all courses, for a limited period or in perpetuity.
- iv. Barring from admission of students for a limited period or in perpetuity in a specific course(s) or all courses.
- v. Closure of the Courses/Programmes of study/Department(s) and Off-Campus(es)/Constituent Institution(s)/Off-Shore Campuses.
- vi. Withdrawal of the notification of declaration as Institution Deemed to be University.

36.2.2 Violations Leading to Non-Adherence of The UGC Regulations:

- i. Where any deficiencies in complying with the provisions of these Regulations come to the notice of the Commission, it shall issue a warning in that regard to the Institute requiring rectification within a reasonable time; and, failure to take remedial action within the said period shall attract punishments provided under the Regulations.
- ii. Provided that any punishment awarded to the Institute shall be without detriment to the students' interests.
- iii. The Vice Chancellor of the Institute may be removed as per the procedure laid down in relevant Clause of the Regulations/MoA.

Repeated violations of the provisions of these regulations shall attract action(s) mentioned in 36.2.1, herein above.

37. Income, Funds, Accounts, Audits & Annual Report:

37.1 Income and Property of the Institute to be utilized for its object only. The income and property of the Institute howsoever derived shall be utilized solely for promoting the objects of the Institute as set out in his Memorandum of Association.

37.2 Bar on Payment of Transferring of the Income and Property of the Institute by way of Profit. No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the

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persons who were at any time or are members of the Institute or to any of them or any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration to any members thereof or other person as consideration for any service rendered to the Institute or for travelling or other allowance and such other charges.

37.3 Adjustment of Income and Property on Dissolution of the Institute.

After, on the winding up or dissolution of the Institute there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or disturbed among the members of the Institute or any of them but shall be transferred to the Institute, or as may be decided by the Governing Council.

37.4 Investment of Surplus Funds: -

Any surplus amount of the Institute named Tata Institute of Social Sciences, not needed immediately for research, will be invested in accordance with the rules to be framed by the FinC and approved by the EC.

37.5 Books of Accounts, Audit and Annual Report: -

37.5.1 The books of accounts of the Institute shall be maintained, managed and operated in the name of the Institute, and it shall be kept in such form as may be laid down by the EC and conform to the rules, if any, prescribed in this regard by the Commission;

37.5.2 Funds shall not be diverted at any time from the accounts of the Institute to any other accounts, including to the accounts of the Sponsoring or any other body;

37.5.3 The Institute shall get its books of accounts audited annually, separately published and uploaded on the website of the institution;

37.5.4 The accounts of the Institute shall be audited by the Comptroller and Auditor General of India, and the accounts of the Institute shall also, where required, be open for inspection by the Commission;

37.5.5 The Commission may, on receipt of information regarding financial impropriety or embezzlement or illegal diversion of funds from the accounts of the Institute or fees being collected against the provisions of these regulations, issue a notice directing the Institute to show cause as to why an inspection, including a forensic audit, not be ordered in respect of the complaint, and after providing a reasonable opportunity to the institution, the Commission may on being satisfied that there were sufficient grounds to proceed further, cause an inspection by a team of the Commission or may direct a forensic audit; the report of and the inspection team and the forensic audit report taken together shall form the basis for the Commission to take further action, as it may be deemed fit, under these regulations



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	<p>including the recommendation for withdrawal of the deemed to be University status to the Government;</p> <p>37.5.6 Annual Reports, Annual Financial Statements, and Audit Reports of the Institute shall be uploaded on the Institute website and also on the Commission's portal after due approval by the Executive Council, and</p> <p>37.5.7 The Institute shall submit a copy of the Annual Report, Financial Statements and Audit Report to the Commission and the MoE within six months of closure of the accounting year.</p> <p>37.5.8 TISS, Mumbai shall sign a tripartite MoU with M/o Education and UGC as per provisions of GFR, 2017 in the beginning of every financial year.</p> <p>37.6 Adjustment of Income and Property on Dissolution of the Institute: If on the winding up or dissolution of the Institute, there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same will not be paid or distributed among the members of the Institute or any of them, but will be transferred to the Central Government.</p>
38.	<p>Training Programmes, Joint Degree Programmes, and Dual Degree Programmes:</p> <p>38.1 The Institute may conduct Twinning Programmes, Joint Degree Programmes, and Dual Degree Programmes with other Universities/ institutions deemed to be universities in India and abroad with the approval of the Commission following the provisions specified in the University Grants Commission (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning, Joint Degree, and Dual Degree Programmes) Regulations, 2022, and rules of the Commission as applied to such programmes from time to time. Provided that no such permission shall be required if the institution engages in collaborations with industry, state entities, or various national and international organizations for research, consultancy, or related academic activities other than the purposes mentioned above.</p> <p>38.2 Adequate safeguards will be in place to protect the rights and interests of students enrolled in programs covered by sub-clause 37.1.</p> <p>38.3 The programs that the institution is currently delivering through this mode shall be allowed to continue, subject to obtaining further approval from the Commission.</p> <p>38.4 Joint programmes shall be subject to periodic mandatory assessment and accreditation in compliance with the Act and Rules of the Commission applied to such programmes from time to time.</p> <p>38.5 Restrictions on the Franchise Agreement:</p> <p>38.5.1 The Institute shall not at any time enter into any franchise agreement or arrangement, either overtly or covertly, with any individual or organisation for establishing, maintaining, or operating the off-campus</p>



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	<p>or off-shore campus or constituent units or course or programme of study or Department or School or faculty of the Institute. except in the following cases, namely:</p> <ol style="list-style-type: none"> i. The Institute, which is eligible under sub-regulations (1) and (2) of regulation 8 may enter into an agreement or arrangement if— <ol style="list-style-type: none"> a. the establishment, maintenance, or operation of such institution is permitted under any Act of Parliament or the rules or regulations made there under; and b. it has made an application under sub-regulation (3) of regulation 8 after following the procedure specified in these regulations ii. The campus to be established under such agreement or arrangement shall be: <ol style="list-style-type: none"> (a) treated as an off-campus Centre of the Institute. as long as such agreement or arrangement remains valid under such law; and (b) subject to similar standards of audit and disclosure as a not-for-profit entity as that of the Institute. <p>38.5.2 The Institute, which is eligible under regulation 8 may enter into an agreement or arrangement for practical training of students of skill-oriented vocational courses if such course is approved by the Commission or any other body established under any Act of Parliament.</p>
39.	Miscellaneous:
	<p>39.1 Award of Degrees, Diplomas, Certificates or any Other Qualifications to Students:</p> <p>39.3.38 The Institute. shall, as soon as may be, after the completion of the academic programme, and in no case later than one hundred and eighty days from the date of such completion, ensure that the degree, diploma, certificate, or any other qualification in respect of the programme of studies, is awarded and made available to students.</p> <p>39.3.39 The Institute shall mention the name with the campus location/off-campus/off-shore campus/ constituent unit/Constituent institution on the degree, diploma, certificate, or any other qualification awarded to students on its rolls.</p> <p>39.3.40 Convocations of the Institute. for conferring the degrees or for other purposes shall be held in such manner as may be prescribed by the rules of the Institute.</p> <p>39.3.41 The Executive Council may, by a resolution passed by a majority of at least two-thirds of the members present and voting, withdraw a degree of academic distinction conferred on, or any certificate or diploma granted to, any person by the Institute. for good and sufficient cause:</p> <p>39.3.42 Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him or her to show cause within such time as may be specified in the notice as to why such</p>



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a resolution shall not be passed and until his or her objections, if any, and any evidence he or she may produce in support of them, have been considered by the Executive Council.

39.2 Academic Bank of Credits (ABC):

39.2.1 The institutions deemed to be Universities shall compulsorily create Academic Bank of Credits (ABC), identities of their students, upload their credit scores in digital lockers, and ensure that the credit scores are reflected in the ABC portal and adopt Samarth e-Gov.

39.2.2 The Commission shall have the power to issue directions to the Institute for implementation of any public policy of the Government or in respect of any law in force, including appropriate directions in case of any violation of any law or policy by the Institute.

39.3 Others:

39.3.1 In consultation with the Commission, the Government shall have the power to impose such other conditions, not inconsistent with these regulations, in the notification, and the same shall be binding on the Institute.

39.3.2 Where the Institute wishes to surrender its status of "institution deemed to be University", it may do so with the Government's prior permission. Similarly, withdrawal of any constituent units or off-campus or off-shore campus of the institution deemed to be University from the purview of an institution deemed to be University shall require the sponsoring body to take the prior permission of the Government:

Provided that such surrender or withdrawal, as the case may be, shall take effect only after the last batch of students on the rolls of the Institute, or its constituent units, as the case may be, have been accorded the opportunity to qualify for the completion of the programme of study and award of degree.

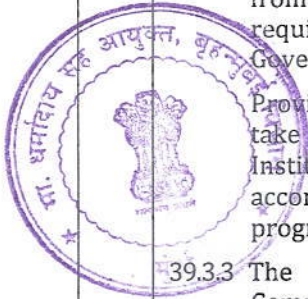
39.3.3 The Institute shall furnish to the Central Government or the Commission such returns or other information concerning its property or activities as the Central Government or the Commission may, from time to time, require within such period as specified by the Central Government or Commission.

39.3.4 The provisions contained in these regulations shall prevail in case of any inconsistency or conflicting provisions in any other regulations issued by the Commission under the provisions of the Act.

40. Supporting Cells and Committees:

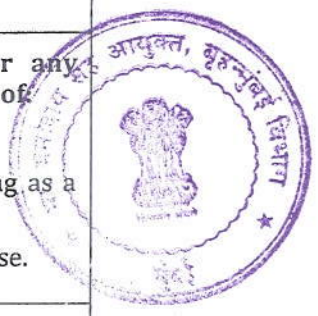
The Institute, in order to comply with the relevant UGC norms and to promote the inclusivity and well-being of students and employees in the campus, shall constitute the following cells/committees:

40.1 Cells/Committees: -



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	<p>40.1.1 Anti-Ragging Cell 40.1.2 Anti-Discrimination Cell 40.1.3 Gender Sensitization Cell 40.1.4 Grievance Redressal Cell 40.1.5 Internal Complaints Committee for Prevention of Sexual Harassment 40.1.6 Barrier Free access to persons with disabilities to all its facilities.</p> <p>40.2 The Institute will furnish comprehensive guidelines within the Students Handbook for the mentioned departments to handle student grievances. These procedures will be formulated in accordance with the UGC Notifications that are periodically issued</p>
41.	Legal Proceedings:
	<p>41.1 The Registrar may sue or be sued for any legal proceedings against the institution deemed to be University, who shall have the power to enter into agreements, sign documents and authenticate records on behalf of the institution, and have the powers to exercise such powers and perform such duties under the provisions of these regulations.</p> <p>41.2 No suit or legal proceedings shall lie against the Central Government or UGC or the Institute or an Officer of the Institute or a member of the authority of the Institute in respect of anything done or purported or intended to be done in pursuance or any article of Memorandum of Association or the Rules of Bye-laws made there under.</p>
42.	Validation of Certain Actions and Decisions
	<p>42.1 No act or proceedings of any authority or anybody or any Committee of the Institute shall be invalid merely by reason of</p> <p>42.1.1 any vacancy therein or any defect in the Constitution thereof; or</p> <p>42.1.2 any defect in the nomination of appointment of a person acting as a member thereof; or</p> <p>42.1.3 any irregularity in its procedure not affecting the merits of the case.</p>
43.	Rules & Bye-laws of the Institute:
	<p>Subject to the provisions of the Rules and Regulations of the Commission, the EC will, in addition to all other powers vested in it, shall have the power to frame the Rules of the Institute that may provide for all or any of the following matters: -</p> <p>43.1 courses of study to be laid down for all degrees, diplomas and certificates of the Institute;</p>



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- 43.2 grant of academic awards (such as degrees and diplomas) and distinctions;
- 43.3 admission of students to the Institute and their enrolment as such;
- 43.4 the fees to be charged for courses of study and for admission to the examinations, degrees, diplomas and certificates of the Institute in accordance with the Rules/Regulations of UGC and other concerned statutory bodies;
- 43.5 conduct of examinations, appointment of examiners and approval and publication of results thereof;
- 43.6 institution of award of fellowships, scholarships, studentships, medals and prizes and prescription of the conditions thereof;
- 43.7 maintenance of discipline among the students;
- 43.8 maintenance of discipline among the employees;
- 43.9 establishment of halls of residence and conditions of residence and health of the students;
- 43.10 classification, emoluments, method of appointment and determination of the terms and conditions of service of the staff;
- 43.11 such other powers, functions and duties of the AC as are not mentioned elsewhere;
- 43.12 constitution, powers and functions of the Planning & Monitoring Board;
- 43.13 powers and functions of the BoS;
- 43.14 composition, powers and functions of the Grievance Redress Mechanism;
- 43.15 prescribing persons as such other officers of the Institute;
- 43.16 such other powers and functions of the Vice Chancellor as are not specified elsewhere;
- 43.17 emoluments, terms and conditions of service of the Registrar;
- 43.18 emoluments, terms and conditions of service of the Finance Officer and CoE;
- 43.19 constitution of pension, provident fund, insurance, etc, for the benefit of the officers, teachers, and others;
- 43.20 establishment of special centre in the approved campus;
- 43.21 creation, composition and functions of any committee or body which is considered necessary for the work of the Institute;
- 43.22 procedure for preparation and submission of budget estimates;
- 43.23 procedure for the convening of a meeting of any authority or committee;
- 43.24 laying down of procedures to be observed at any meeting of any



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	authority or any committee; 43.25 constitution of any other body as an authority of the Institute; 43.26 delegation of powers to any authority or officer; 43.27 all other matters by this Regulation or the Rules may be provided but no rule will be made affecting the condition of admission, residence, health, discipline, enrolment of students, conditions, mode of appointments, duties of examiners, conduct of and standard of examinations or any course of study without consulting the Academic Council.
44.	Amendments:
	44.1 Amendment to the rules and regulations of the Institute may be made by the TISS Society by a two-third majority of the members present and voting at the meeting convened for the purpose, provided that the members voting in favour of the amendment constitute not less than half of the total number of members of the TISS Society at the time. 44.2 Amendment to the bye-laws may be made by the TISS Society by a simple majority at an annual meeting or at a meeting convened for the purpose. 44.3 The rules and Bye-laws of the Institute may be altered, amended and added to by TISS Society on the advice of the Executive Committee. 44.4 Any such Amendment/alteration shall become effective from the date of its approval by the Government in consultation with UGC.
45.	Interpretation of Clause:
	In the event of a conflict of opinion about the interpretation of this Memorandum of Association, Rules or the Bye-Law of TISS, Regulations or the Rules of the Commission, the opinion of the Central Government in consultation with Commission shall be final.
46.	Removal of Difficulty:
	UGC reserves the right to remove difficulty (ies) in implementing this MoA in consultation with the Ministry of Education, Government of India.



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